CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM MANUAL

CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM MANUAL **INDEX**

Orientation Check List Phases of Training

SECT	ION
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ECTIO	N
1	Agency Orientation / Department Policy
2	Officer Safety
3	Ethics
4	Use of Force
5	Patrol Vehicle Operations
6	Community Relations / Professional Demeanor
7	Radio Communications
8	Leadership
9	California Codes and Law
10	Search and Seizure
11	Report Writing
12	Control of Persons / Prisoners / Mentally Ill
13	Patrol Procedures
14	Investigations / Evidence
15	Tactical Communication / Conflict Resolution
16	Traffic
17	Self Initiated Activity

CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM ORIENTATION CHECK LIST

Trainee's name:

	Orientation Phase (FTO S	ergeant):		_
	Locations of:			
	□ CPS/APS □ DA's Office & Victim Witness □ Animal Services □ Calaveras Crisis Center □ Code Enforcement □ Hospital □ Sheriff's Mechanic □ Government Center	(date / initials)		<u> </u>
	Forms, Documents, Study She	ets, Hand-o	uts:	
	 □ Department Policy Manual CD □ 10-Code & Phonetic alphabet □ Penal Code & CVC Study Sheet □ Miranda Card & DV Checklist □ Commonly Used Ordinances 	(date / initials)		General Report Forms Citation book & Court Dates Org Chart / Chain of Command
	Miscellaneous:			<u> </u>
(date / initials)	 Voicemail procedure Armory procedure Vehicle check out / Keys Vehicle (radio/MDT/safety check/inspection) Jail Booking (procedure/secure gun/forms) Office supplies / Purchase requests Alarm code to substations Other: 	(date / initials)		Timesheet Procedure RIMS Intro
	Radio:			
(date / initials)	☐ Intro to Portable Radio (Channels)☐ 10 Code vs Plain Speech☐ Other:	(date / initials)		Common Radio Procedures Listen/key mic/pause/talk clear Start of shift (call sign,vehicle,mileage) Proper Format: 10-27/10-29s & 11-96s
	FTP Phases (Respective ph	ase FTOs)		
	Locations of:			
	□ Sheriff Sub-stations □ Schools □ Fire houses (CalFIRE & Local Districts) □ Commonly known landmarks	(date / initials)		
Additional Info	rmation / Notes:			
Frainee Signat	mie.	Date:		

PHASE OF TRAINING

PHASE I

Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11

PHASE II

Sections 12, 13(a), 13(b)

PHASE III

Sections 14, 15, 16, 17

CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM

INDEX Sections 1, 2

SECTION 1 AGENCY ORIENTATION / DEPARTMENT POLICY

1.01	Firearms / Weapons qualification	1.07 Trainee oriented to the work area	1.13 Location of important roadways
1.02	Arrest and Control Techniques	1.08 Policy regarding equipment	1.14 Boundaries , beats and districts
1.03	Impact Weapon Qualification	1.09 Unauthorized equipment	1.15 Location / Function of agencies
1.04	Department Orientation	1.10 Policy on uniform / equip. damage	1.16 Special Teams / Units
1.05	Review directives, rules & regs.	1.11 Obtaining & using equipment	
1.06	Review / Explain General Orders	1.12 Hospitals, Firehouses, Schools	
	SECTION 2	OFFICER SAFETY	
2.01	Officer Tactics and Responsibilities	2.03 Role of contact & cover officer	2.05 Benefits of Body Armor
2.02	Cover Officer Tactics	2.04 Demonstrate contact & cover	2.06 Officer Survival

CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM AGENCY ORIENTATION / DEPARTMENT POLICIES

DEPARTMENT - SPECIFIC TRAINING

During the orientation period, the trainee shall be given an opportunity to become familiar with the specific training requirements of his/her agency. The trainee shall have successfully completed the following training prior to starting the uniformed patrol field training program.

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(If applicable)

DEPARTMENT - SPECIFIC TRAINING (continued)

1.04 Department Orientation

Overview

The trainee will discuss his/her duties and obligations, and demonstrate a working knowledge of the agency's organization, functions, work schedule, chain of command, and rules and regulations.

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DEPARTMENT - SPECIFIC TRAINING (continued)

1.06	The trainee shall	review and explain de	epartm	ent General (Orders	related to:		
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	B. Use and Discha	arge of Firearms						
	C. Domestic Viole	C						
	D. Emergency Ve							
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DEPARTMENT - SPECIFIC TRAINING (continued)

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COMMUNITY ORIENTATION / GEOGRAPHIC LOCATIONS

owing location	s within the d	epartment's juris	diction:	
G. I	Bars and taveri	ns, nightclubs, etc.		
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I. J	Known gang te	erritories (if any)		
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SUPPORT SERVICES

1.15 The trainee shall identify the location and general function of each of the following:

- A. County Adminstrative Building / City Hall (Angels Camp)
- B. Superior Courts / Juvenile Courts
- C. District Attorney's Office
- D. Probation Department (Juvenile / Adult)
- E. Health Department and Coroner's Office
- F. Emergency Hospital (E.R.Entrance, L.E.parking, entry codes)
- G. Child Protective Services / Adult Protective Services
- H. Welfare Department
- I. Angels Camp Police Department
- J. State and Federal law enforcement agencies, including:
 - 1. California Highway Patrol (CHP)
 - 2. Department of Motor Vehicles (DMV)
 - 3. Federal Bureau of Investigations (FBI)
 - 4. Bureau of Narcotic Enforcement (BNE)
 - 5. Immigration and Naturalization Services (INS)
 - 6. Bureau of Alcohol, Tobacco and Firearms (ATF)
 - 7. Secret Service
 - 8 U.S. Marshall Service
 - 9. Department of Fish & Game

K. Additional support services

RECEIVED INSTRUCTION		COMPETED DEMONSTR	ATED	Hov	v Demonstrated? Field Perform		REMEDIAL TRAINING		How	Demonstrated? Field Perform
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1.16 The trainee shall explain the proper utilization of department special teams / units, including:

- A. S.W.A.T. / H.N.T.
- B. K-9
- C. C.N.E.U. / M.E.T.
- D. S.A.R.T.
- E. Search and Rescue

F. Additional Units: (Mental Health Liaison, EOD, UAS/Drone, etc.)

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OFFICER SAFETY

CONTACT AND COVER (PRIMARY / BACKUP)

- **2.01** The trainee shall explain and demonstrate contact officer tactics and responsibilities to include:
 - A. Primary responsibility dealing with situation, suspect, victim, witness, RI
 - B. Records incident information (FIs)
 - C. Performs pat down and custody search of suspect(s)
 - D. Issues all citations
 - E. Recovers evidence and contraband
 - F. Handles routine radio communications
 - G. Relays pertinent information to cover officer and medical personnel
 - H. Watches hand movement

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- **2.02** The trainee shall explain and demonstrate cover officer tactics and responsibilities to include:
 - A. Approach
 - B. Cover positions with vehicle(s) and person(s)
 - C. Position of advantage
 - D. What to watch for:
 - 1. Hands in pockets or otherwise concealed
 - 2. Weapons or contraband
 - 3. Hostility or anger
 - 4. The approach of other persons or vehicles
 - 5. Symptoms of intoxication or illness
 - 6. Potential reactions and escape

- E. Communications with contact officer / danger signals
- F. Position of assistance, if needed, during arrest
- G. Provides assistance as directed by contact officer

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CONTACT / COVER (CONTINUED)

2.03 The tra	ainee shall	discuss the re	oles of the c	contac	t and cover	officer	rs during an	ıd after	a pursuit,
felony (car stop, or	r foot chase.	These shall	l inclu	de:				_
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2.04 The tra	ainee shall	safely and ef	fectively der	monst	trate the res	ponsil	oilities of bo	th the c	contact and
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BODY ARM	<u> 10R</u>								
2.05 The trai	inee shall di	iscuss benefits	s, limitations	and cl	haracteristic	s of pro	otective body	armor,	including:
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OFFICER SURVIVAL

- 2.06 The trainee shall identify and explain the importance of physical, mental and emotional conditioning in officer survival, and shall understand the organizational resources available to assist in counseling due to traumatic incidents. This discussion shall minimally include:
 - A. Concept of tactical retreat
 - 1. Pre-planning (mental scenarios)
 - 2. Reduction of unnecessary risks (stress management)
 - B. Mental Conditioning
 - 1. Will to live
 - 2. Continue to fight, regardless of odds
 - 3. Mental alertness
 - 4. Self-confidence
 - C. Physical conditioning
 - 1. Agency policy on physical fitness and officer standards
 - 2. Role of good health and nutrition
 - D. Weapon Retention
 - E. Employee Assistance Program
 - 1. Counseling through HR and/or contracted professionals
 - 2. Critical incident stress debriefings
 - 3. Law Enforcement Chaplains

	ogram (peer counseling)			
RECEIVED INSTRUCTION	COMPETENCY DEMONSTRATED	How Demonstrated? Field Perform	REMEDIAL TRAINING	How Demonstrated? Field Perform
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				Case Report #:
				(If applicable)
Additional Comments:				

CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM

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RADIO COMMUNICATIONS

7.01 Communications Policy	7.05 Radio control / vehicle pursuits	7.09 Requirements to make an inquiry
7.02 Memorize phonetic alphabet	7.06 Radio control / in-progress calls	7.10 Use of on-board laptops (policy)
7.03 Knowledge of radio procedures	7.07 Information system inquiries	7.11 Inappropriate use of info.systems
7.04 Complete a crime broadcast	7.08 Identify information systems used	

SECTION 8

LEADERSHIP

8.01 Identify leadership strategies 8.02 Leadership competencies 8.03 Leadership role within the Dept.

SECTION 9 CALIFORNIA CODES AND LAW

9.01	Terms in criminal law	9.09	Requirements related to arrests	9.17	Legal exceptions to an arrest
9.02	Elements of a crime	9.10	Private person arrest (847PC)	9.18	Juvenile law and procedures
9.03	Incapable of committing crimes	9.11	Miranda rights / requirements	9.19	A. B. C. violations
9.04	How Probable Cause is used	9.12	Gaining admittance to make arrest	9.20	Parole and Probation violations
9.05	Elements of reasonable suspicion	9.13	Amount of force / effecting arrest	9.21	Violation of county ordinances
9.06	Right to search / probable cause	9.14	"Reasonable" as it applies to force	9.22	Basic rights of all persons
9.07	Probable cause - present or absent	9.15	Physical force and deadly force	9.23	State Legislative Mandates
9.08	Authority to make an arrest	9.16	Civil liability arising from arrest	9.24	Marcy's Law

CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM

RADIO COMMUNICATIONS

RADIO COMMUNICATIONS

7.01 The trainee shall review and briefly summarize department policy on communications control and coordination and radio call signs.

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7.02 The trainee shall memorize the phonetic alphabet and department brevity radio codes, including commonly used Penal Code Section numbers and codes for dispatching emergency vehicles.

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7.03 The trainee shall demonstrate knowledge of department radio procedures and proficient use of the radio, including:

- A. Waiting until the air is clear before pressing the transmit button.
- B. Pressing the transmit button firmly and speaking calmly and clearly into the microphor
- C. Avoiding over-modulation by speaking moderately into the microphone.
- D. Knowing the meaning of "emergency traffic only" and always saving routine and non-emergency transmissions until the termination of "emergency traffic only" status.
- E. Knowing the call signs, assignments and beat locations of other units in the area.

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7.04 Given a situation in which there is one or more suspect description(s), the trainee shall properly utilize the radio to complete a crime broadcast. This description shall minimally include:

- A. Type of incident and number of suspects
- B. Complete known description of suspect(s), including height, weight, hair color and sty eye color, clothing description and distinguishing characteristics.
- C. Loss (if any), including approximate value and denomination of bills
- D. Weapon(s) used
- E. Vehicle(s) used
- F. Direction(s) of flight

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RADIO COMMUNICATIONS

(continued)

- **7.05** The trainee shall explain the proper use of the police radio and transmissions to maintain control of a vehicle pursuit. Appropriate transmissions shall minimally include:
 - A. Identification of the vehicle in pursuit
 - B. What the vehicle or occupant(s) is wanted for
 - C. Complete description of the vehicle, including license number
 - D. Number of occupants and possibility of weapons
 - E. Direction of travel
 - F. Approximate speed
 - G. Conditions(light or moderate traffic, dry or wet pavement, damage to suspect vehicle, et
 - H. Necessity for backup and number of units needed
 - I. Location of stop

Reference:

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- **7.06** Given a situation involving an in-progress assignment, the trainee shall use the police radio to maintain control of the situation. This shall minimally include:
 - A. Voice control so as not to escalate the situation
 - B. Control of possible escape routes & establishment of perimete
 - C. Control of response of other police units

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INFORMATION SYSTEMS / TELECOMMUNICATIONS

7.07 The trainee shall identify appropriate use(s) of law enforcement information systems according to agency policy and law, including:

- A. To locate information on lost, stolen, or recovered property (including vehicles)
- B. To establish probable cause for a search or an arrest
- C. To verify the validity of a warrant
- D. To verify the validity of a driver's license, vehicle registration, or occupational license
- E. To determine if a person is wanted
- F. To determine the status of a person on parole or probation
- G. To report or locate a missing person

Reference:

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7.08 The trainee shall be able to identify the law enforcement information systems used by the department including:

- A. Automated Property System (APS)
- B. Stolen Vehicle System (SVS)
- C. Wanted Person System (WPS)
- D. Automated Firearms Systems (AFS)
- E. Domestic Violence Restraining Order System (DVROS)
- F. Missing Unidentified Person System (MUPS)

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<u>INFORMATION SYSTEMS / TELECOMMUNICATIONS</u> (continued)

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CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM

REPORT WRITING

FIELD NOTES AND NOTEBOOK

11.01 The	trainee shall	identify the types of in	form	ation that m	ay / sh	ould be ente	ered int	o his	/ her field
note	s or noteboo	k. This information ma	ay in	clude:					
A. Date,	day, time, ve	hicle number	D.	. Pertinent inf	ormati	on			
B. Name	(s) of additio	nal personnel or supervis	sc E.	Names of su	spects,	victims, wit	nesses a	and	
C. Type	of incident			reporting per	rsons				
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11.03 The	trainee shall	explain the necessity for	or fie	eld notes. The	e expla	nation shal	l minin	ally	include:
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11.08 The trainee shall describe the functions of the investigative unit(s) and the District Attorney's Office in the reporting process.

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11.09	9 The trainee shall	discuss the impor	tance (of p	olice reports	, includ	ling these u	ses:		
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	Providing coordination	-	vities		E. Providing a s			aluation	ì	
C.	Providing investiga	itive leads		F	F. Providing re	eferenc	e material			
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11.10	The trainee shall	explain the qualif	ties of a	a w	ell-written po	lice re	port. These	shall	incl	ude:
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11.13 The 1	trainee shall	prepare a repo	ort that m	inin	nally include	es:				
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B. Re	elating facts	in appropriate se	entence for	rm						
C. Co	orrectly filing	g in all appropri	ate boxes							
D. Pr	roperly establ	lishing who, wh	at, when, v	whe	re, why, how	and ho	w many			
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11.11 The trainee shall identify the proper report forms to be utilized in given situations (i.e. missing

persons, DUI, found property, etc).

REPORT WRITING

(continued)

- 11.14 Given an incident in which an arrest is made, the trainee shall demonstrate the ability to satisfactorily complete all the appropriate police reports involved, to minimally include:
 - A. The elements constituting the offense
 - B. A complete documentation of reasonable / probable cause
 - C. A complete description of all physical evidence, where it was found and its disposition
 - D. A complete listing of all suspects, including whether or not they are in custo

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CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM

INDEX Section 12

SECTION 12

CONTROL OF PERSONS / PRISONERS / MENTALLY ILL

12.01 Control one or more suspects	12.15 Policy / transportation of prisoners	12.29 Disabilities not readily apparent
12.02 Effective search techniques	12.16 Trainee shall transport prisoner	12.30 Communications/persons impaired
12.03 Policy for searching opposite sex	12.17 Medical clearance requirements	12.31 Non-compliance may be a warning
12.04 Purposes for handcuffing	12.18 Properly book a juvenile prisoner	12.32 Tactical assessments / safeguards
12.05 Various handcuffing principles	12.19 Understanding of jail facility	12.33 State law / policy re: mental illness
12.06 Explain handcuffing policies	12.20 Reasons for securing weapons	12.34 Considerations for / mentally ill
12.07 Trainee shall handcuff suspect(s)	12.21 Responsibilities during booking	12.35 Facility used for evaluation
12.08 Responsibility to protect prisoner	12.22 Properly book an adult prisoner	12.36 Explain criteria for 72-Hour hold
12.09 Providing shelter, food, medical	12.23 Prisoners - special considerations	12.37 Explain procedures of 5150 W&I
12.10 Prisoner's rights to telephone calls	12.24 Explain inmate classification	12.38 If evaluation is not appropriate
12.11 Required to issue property receipt	12.25 Legalities of inmate searches	12.39 Require Documentation
12.12 Rights and privileges of prisoners	12.26 Releasing a prisoner per 849(b) PC	12.40 Taking mentally ill into custody
12.13 Identify provisions of 147 PC	12.27 Response to a jail emergency	
12.14 Identify provisions of 149 PC	12.28 ADA(Americans w/Disabilities Act)	

CONTROL OF PERSONS / PRISONERS / MENTALLY ILL

CONTROL / SEARCHING OF PERSONS

			·	fectively control (verbally and	l physically), one or more					
_		ig all officer s	saiety tactio	cs, including:								
A. Approac				D. What to watch	for							
•		ehicle(s) and p	erson(s)	E. Communications with cover officer/danger signals								
	of advantage					8	6					
	ference:											
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			emonstrate	effective search t	echniques fo	r both mal	e and female					
suspe	ects, includi	ng:										
A. Co	onstant alerti	ness, includin	g keeping h	ands in view								
B. M	aintaining co	ontrol and pos	sition of adv	antage								
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		eview and expl	ain departm	ent policy regarding	g searching ind	lividuals of t	he opposite sex.					
	ference:			_			,					
	EIVED	COMPE		How Demonstrated?	REME		How Demonstrated					
INSTRU F.T.O.	DCTION Date	DEMONS F.T.O.	TRATED Date	Field Perform	TRAIN F.T.O.	NING Date	Field Perform					
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HANDCUFFING

12.04	The trainee shall identify the purposes for handcuffing.	These shall minimally include the
	temporary restraint of a suspect to prevent:	

	A. Attack Reference:	B. E	scape C.	The destructi	on o	r concealment	t of evi	dence or cor	ntrabar	nd	
	RECEIVED		COMP	ETENCY	1		1	REMEDIAL		1	
T	NSTRUCTION			STRATED	Hov	v Demonstrated?		TRAINING		l —	v Demonstrated
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									Incide	nt #:	
									Case I	Panor	+ #·
									(If app		
12.05	The trainee sl	nall d	liscuss vario	us handcuffin	g pri	inciples which	should	be met in o	rder to	reas	sonably
	guarantee the	tem	porary restr	aint of a susp	ect.	The principles	s shall r	ninimally in	clude:		•
	A. Control of		• '								
	B. Proper po	sitior	ning of the s	uspect's hand	ls, ke	ey outlets and	double	locking me	chanis	ms.	
	C. Reasonabl	le de	gree of tight	ness							
	D. Observation	on of	restrained s	suspects							
	E. Other app			•	lex c	uffs hobbles	etc.)				
	F. Safe and c							ices			
	Reference:	Onuv	Jilea Telliov	ai oi nandeui	15 an	id offici restra	iiit ucv	ices.			
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						Role Play					Role Play
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	The trainee sha									s, inc	luding males,
	females, juveni	les, m	entally ill, pro	egnant females	and	all other types o	of detain	ees / prisoner	S.		
	Reference:										
	RECEIVED		COMP.	ETENCY	Hov	v Demonstrated?		REMEDIAL		How	v Demonstrated
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12.07 The trainee shall be able to safely and effectively handcuff single or multiple suspects and, if necessary, transport single or multiple suspects away from an arrest scene.

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				므	Role Play					Role Play
Trainee	Date	Trainee	Date		Written Test	Trainee		Date		Written Test
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								Incider	nt #:	
								Case F	Repor	t #:
								(If appl	icable	e)

LEGAL RESPONSIBILITIES AND REQUIREMENTS WITH PRISONERS

12.08 The trainee shall review and explain the legal responsibilities for protecting prisoners.

Reference:

RECEIV INSTRUC F.T.O.			ETENCY ISTRATED Date	How	v Demonstrated? Field Perform Role Play	F.T.O.	REMEDIAL TRAINING	Date	How Demonstrated? Field Perform Role Play
Trainee	Date	Trainee	Date		Written Test Verbal Test	Trainee		Date	Written Test Verbal Test
Comments:									nt #: Report #: licable)

12.09 The trainee shall discuss the legal responsibilities for providing prisoners with shelter, food and medical care.

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Trainee	Date	Trainee	Date		Written Test	Trainee		Date		Written Test
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								Case F (If appl		

<u>LEGAL RESPONSIBILITIES AND REQUIREMENTS WITH PRISONERS</u> (continued)

How Demonstrated?

REMEDIAL

How Demonstrated?

12.10 The trainee shall review and explain prisoners' rights to telephone calls.

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	UCTION	DEMONS		Field Perform	TRAINING		Field Perform
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						Incider	nt #:
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12.11 The 1	trainee shall	explain the	requiremen	its for issuing pr	operv receipts.		
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Re	ference:						
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12.12 The 1	trainee shall	review and	explain loca	al nolicy and the	legal aspects pert		·
			-		legal aspects pert	aining	to the rights
and j	privileges of		-		legal aspects pert	aining	to the rights
and j			-			aining	to the rights
and j	privileges of		ncluding the	e constitutional r	ights of prisoners	aining while i	to the rights n custody.
and j Re: RECE INSTRU	privileges of ference: EIVED UCTION	prisoners, in	TENCY		ights of prisoners REMEDIAI TRAINING	aining while i	to the rights
and j Re: RECE INSTRU	privileges of ference: EIVED	prisoners, in	TENCY	How Demonstrated	ights of prisoners	aining while i	to the rights n custody. How Demonstrated Field Perform
and part Received Rec	privileges of ference: EIVED UCTION	prisoners, in	TENCY	How Demonstrated Field Perform Role Play	ights of prisoners REMEDIAI TRAINING	aining while i	to the rights n custody. How Demonstrated Field Perform Role Play
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and p Rec RECH INSTRI F.T.O.	privileges of ference: EIVED UCTION Date	COMPEDEMONS	TENCY STRATED Date	How Demonstrated: Field Perform Role Play Written Test	REMEDIAL TRAINING F.T.O.	Date Incider	to the rights n custody. How Demonstrated Field Perform Role Play Written Test Verbal Test

<u>LEGAL RESPONSIBILITIES AND REQUIREMENTS WITH PRISONERS</u> (continued)

12.13 The trainee shall identify the provisions pertaining to willful inhumanity or oppression toward prisoners in the custody of an officer / deputy.

How Demonstrated?

REMEDIAL

How Demonstrated?

COMPETENCY

Reference: RECEIVED

INSTRUC	TION	DEMONS	TRATED		Field Perform		TRAINING			Field Perform
F.T.O.	Date	F.T.O.	Date	l	Role Play	F.T.O.		Date		Role Play
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12.14 The trai	nee shall id	entify the pro	visions pertai	ining	to assaulting a	a prison	er "under th	e color	of au	ıthority.''
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			-	legal constraints	_		-
		requirement	s relative to	medical clearance	e / approva	a prior to bo	oking.
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BOOKIN	G PRISON	<u>IERS</u>				Case	•
		<u></u>	w to properl	y book a juvenile	e prisoner i	Case (If app	olicable)
12.18 The	trainee shall	l explain hov		y book a juvenile num jail standar	-	Case (If app	olicable)
12.18 The depa	trainee shall artment polic	l explain hov cy, legal cod		y book a juvenile num jail standar	-	Case (If app	olicable)
12.18 The depa A. M	trainee shall artment polic liranda advise	l explain hov cy, legal cod ment			-	Case (If app	olicable)
12.18 The depa A. M B. R	trainee shall artment police firanda advise ight to phone	l explain hove cy, legal cod ment calls	es and minii		-	Case (If app	olicable)
12.18 The depa A. M B. R C. W	trainee shall artment police Iiranda advise ight to phone	l explain how cy, legal cod ment calls ons are require	es and minii		-	Case (If app	olicable)
12.18 The depa A. M B. R C. W D. So	trainee shall artment police firanda advise ight to phone of that notification ecure / Non-se	l explain how cy, legal cod ment calls ons are require ecure detention	es and minii		-	Case (If app	olicable)
12.18 The depa A. M B. R C. W D. So E. So	trainee shall artment police firanda advise ight to phone of hat notification ecure / Non-security search of j	l explain how cy, legal cod ment calls ons are require ecure detention juveniles	es and mining and mini	num jail standar	ds, includir	Case (If app n conforman ng:	ce with
12.18 The depa A. M B. R C. W D. So E. So F. Ro	trainee shall artment police firanda advise ight to phone of that notification ecure / Non-security search of jecuirements for	l explain how cy, legal cod ment calls ons are require ecure detention juveniles	es and mining and mini		ds, includir	Case (If app n conforman ng:	ce with
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12.18 The depart A. M. B. R. C. W. D. S. F. R. G. C. Rec. INSTR.	trainee shall artment police diranda advise dight to phone of that notification ecure / Non-security search of just equirements for ustody alternate eference:	l explain hove, legal code ment calls cons are required ecure detention juveniles the confinement tives 206 W&I	es and minimed and of juveniles and of a child und and 207.1-2 W&	der 16 years of age with the standar der 16 years of age with the standar derivative and the standard derivativ	ith an adult active www.i; 626.5	Case (If appoint conformation conformation).	ce with ed of a crime C; 4030 PC How Demonstrated Field Perform
12.18 The depa A. M B. R C. W D. So E. So F. Ro G. C RECO INSTR	trainee shall artment polic diranda advise ight to phone of that notification ecure / Non-se trip search of j equirements for ustody alternate eference: EIVED UCTION Date	l explain hove, legal code ment calls cons are required ecure detention juveniles the confinement tives 206 W&I COMPIDEMONIET.O.	es and minimed and of a child und 207.1-2 W&ETENCY	der 16 years of age will; 625W&I 626 V How Demonstrated? Field Perform Role Play	w&I 626.5 REM TRA	Case (If appoint conformation conformation conformation consiste the conformation convicts with the conformation conformat	ce with ced of a crime C; 4030 PC How Demonstrated Field Perform Role Play
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12.18 The depa A. M B. R C. W D. So E. So F. Ro G. C RECL INSTR F.T.O.	trainee shall artment polic diranda advise ight to phone of that notification ecure / Non-se trip search of j equirements for ustody alternate eference: EIVED UCTION Date	l explain hove, legal code ment calls cons are required ecure detention juveniles the confinement tives 206 W&I COMPIDEMONIET.O.	es and minimed and of a child und 207.1-2 W&ETENCY	der 16 years of age with the standar der 16 years of age with the standar derivative and the standard derivati	w&I 626.5 REM TRA	Case (If appoint conformation of conformation of conviction of convictio	ce with ced of a crime C; 4030 PC How Demonstrated Field Perform Role Play Written Test Verbal Test
12.18 The depa A. M B. R C. W D. So E. So F. Ro G. C Rec INSTR	trainee shall artment polic diranda advise ight to phone of that notification ecure / Non-se trip search of j equirements for ustody alternate eference: EIVED UCTION Date	l explain hove, legal code ment calls cons are required ecure detention juveniles the confinement tives 206 W&I COMPIDEMONIET.O.	es and minimed and of a child und 207.1-2 W&ETENCY	der 16 years of age with the standar der 16 years of age with the standar derivative and the standard derivati	w&I 626.5 REM TRA	Case (If appoint of the conformation of the co	ce with ced of a crime C; 4030 PC How Demonstrated Field Perform Role Play Written Test Verbal Test

12.16 Given situations in which a prisoner(s) must be transported in a patrol vehicle, the trainee shall

safely place the handcuffed (if according to department policy) prisoner(s) into the vehicle and

(continued)

12.19 The trainee shall acquire (preferably through a tour) an understanding of the basic functions, layout, organization and staffing of the jail facility.

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RECEIVED		COMPE'	TENCY	How	Demonstrated?		REMEDIAL		How	v Demonstrated?
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					Role Play					Role Play
Trainee	Date	Trainee	Date		Written Test	Trainee		Date		Written Test
					Verbal Test					Verbal Test
Comments:		•	•							
								Incider	it #:	
								Case F	Report	t #:
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12.20 The trainee shall review and explain reasons and procedures for securing his / her weapon prior to entering any custody facility.

RECEIVED		COMPE'	TENCY	How	Demonstrated?		REMEDIAL		How	v Demonstrated?
INSTRUCTION		DEMONS			Field Perform		TRAINING			Field Perform
F.T.O.	Date	F.T.O.	Date	П	Role Play	F.T.O.		Date	П	Role Play
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Trainee	Date	Trainee	Date	ш	Written Test	Trainee		Date	ш	Written Test
					Verbal Test					Verbal Test
Comments:					_					
								Incider	ıt #:	
								Case F	Report	t #:
								(If appl	icable	e)

- 12.21 The trainee shall explain his / her responsibilities to complete the proper procedure of booking an inmate into a facility, including:
 - A. Complete and accurate pre-booking form, receiving sheet, and/or probable cause statement to include charges and sub-sections.
 - B. Confirm arrestee is adult versus juvenile
 - C. Valid court and / or warrant paperwork
 - D. Inmate is medically screened and has medical clearance / approval form
 - E. Physical condition / injuries and /or current medical problems (delirium tremens/DTs, heart problems, etc.

RECEIVEL)	COMPE	ETENCY	How	Demonstrated?		REMEDIAL		Hov	v Demonstrated?
INSTRUCTION			STRATED		Field Perform		TRAINING			Field Perform
F.T.O.	Date	F.T.O.	Date		Role Play	F.T.O.		Date		Role Play
Trainee	Date	Trainee	Date		Written Test	Trainee		Date		Written Test
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Comments:										
								Incider	nt #:	
								Case F (If appl	•	

(continued)

12.22	2 The trainee shall e	-			-	s in con	formance wi	th depa	artment policies
	legal codes and mi	nimum jan s			ıg:				
	A. Alcoholics		E. Escape ri		• ,				
	B. Narcotic / Dru	g users	F. Non-conf						
	C. Mentally ill		G. Civil boo	oking	<i>5</i> S				
	D. Sex offenders								
	Reference:					-			
	RECEIVED		PETENCY	Hov	w Demonstrated?		REMEDIAL		How Demonstrated
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12.23	3 The trainee shall	identify ot	her prisoners	s wh	o may warra	nt spec	zial consider	rations	s, including:
	A. Injured or sick	r	D	Gar	ng members o	r nolic	a informants	3	
	B. Females (includ				rrent or former	_			sta
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12.24	The trainee shall e	explain the	concept of inr	nate	classification	to inc!	lude:		
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B. A		iousness of of			dical disabilitie		H. Overt se		
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12.25 The trainee shall review and explain the legalities of prisoner / inmate searches, including:

A. Search by same sexB. Clothed search

PEOPLE WITH DISABILITIES

12.28 The trainee shall recognize that the ADA (Americans with Disabilities Act) also covers people with developmental and mental impairments and impacts law enforcement as follows:

- A. Requires reasonable adjustments and modifications in policies and practices or procedures, on a case-by-case basis.
- B. Prohibits the arrest of an individual for behavioral manifestations of a disability that is not criminal in nature.
- C. Requires that the safety and civil rights of people with disabilities be protected during transport and while detained.
- D. Requires officers to make accommodations for persons with disabilities, except where safety is compromised.

Reference:

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12.29 The trainee shall acknowledge that some disabilities are not readily apparent and that sometimes people with developmental or cognitive disabilities may have little or no conscious ability to control their behavior.

Discussion should include how to identify indicators of:

A. Mental illness

- E. Cerebral Palsy
- I. Post Traumatic Stress Disorder

- B. Intellectual disabilities
- F. Epilepsy

J. Dementia

- C. Substance use disorders
- G. Austism spectrum
- K. Genetic disorders,

- D. Neurological disorders
- H. Traumatic brain injury
- including Down syndrome

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- 12.30 The trainee shall recognize and demonstrate effective communications for persons with cognitive impairments, to minimally include:
 - A. Give one direction or ask one question at a time.
 - B. Allow the person to process what you have said and respond (10-15 seconds, then repeat
 - C. Avoid questions that tell the person the answer you expect (avoid questions with yes / no answers).
 - D. Repeat questions from a slightly different perspective, if necessary.
 - E. Avoid questions about time, complex sequences, or reasons for behavior.
 - F. Use concrete terms and ideas. Avoid jargon or figures of speech.

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12.31 The trainee shall explain how non-compliance is a warning sign that indicates a person may need more time to mentally grasp and respond to what is being said or asked of them and that it may be due to fear, confusion, auditory hallucinations, etc., rather than defiance.

Reference:

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12.32 Recognizi	_	•	• • •		•		•			•
•		•	n dealing wit					l expla	in a	nd
			cal assessmen		O	*	O			
A. His / her own		es to physical	lly control the p	perso						
B. Escape route	S						ent a calm an		deme	eanor /
C. Use of cover					Mai	ntain re	spect and dig	nity)		
D. Call for back	up				Atm	osphere	e - Reduce dis	stractio	ns / I	Respect
					pers	onal spa	ace			
					Con	nmunica	ntion - Establi	sh cont	tact /	Develop
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12.33 The trained	e shall ı	eview and e	xplain state la	w an	d department	policy	regarding m	ental i	llnes	s cases.
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12.34		l identify considerations isturbed persons. These				O	_	ith mentally ill
	A. Ignoring verbalB. Avoiding exciteC. Avoiding unnecD. Requesting back	ement]	E. Requesting necessary F. Keeping the G. Continual a	e disturt	ped person in	sight c	
	- A		j	H. Seizing fire	arms fo	r safekeeping	5	
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	department's jur Reference: RECEIVED	l identify the appropriat risdiction to be used for COMPETENCY	evalı		ment, c	counseling, o		
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12.36	A. Danger to hims Reference:	l identify and explain the in individual may be conself / herself B. Dange	nmit	ted for a 72-l	hour ho	old: disabled	e and I	Institutions
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12.37 The trainee shall explain procedures required of officers for safeguarding the rights of a person detained under the authority of Section 5150 of the Welfare and Institutions Code, including:

- A. The circumstance under which the person's condition was called to their attention and and the observation constituting probable cause for detention must be recorded on the Application for 72-Hour Detention For Evaluation and Treatment.
- B. Advisement of Miranda rights, as appropriate, when criminal action is involved.
- C. Reasonable precaution must be made to safeguard personal property in the possession of or on the premises occupied by the person.
- D. The person must be informed of the officer's name and department and the reason the person is being detained.
- E. If taken into custody at a residence, inform person of personal items that may be broug along (with approval), right to a telephone call and right to leave a note to friends or family.

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12.38 The trainee shall discuss appropriate alternative methods for handling the situation if involuntary detention for evaluation and treatment is NOT appropriate, including:

- A. Urgent medical attention
- D. Referral to local developmental disabilities agency

B. Arrest

- E. No police action required
- C. Referral for mental health services

Reference:

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12.39 The trainee shall explain the required documentation and/or reports for detaining and placing mentally ill persons. This discussion shall minimally include:
A. Application for 72-Hour Detention for Evaluation and Treatment
B. Verbal admonishment and supplementary written documentation as specified in 5150W&I
C. Law Enforcement Mental Health Referral Form (R Drive-SO Forms)

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12.40 Given a scenario or an actual incident involving a mentally ill or emotionally disturbed person, the trainee shall take all necessary precautions in dealing with the person, safely take the person into custody (if necessary), assure safe transportation of the person and properly complete all necessary forms and

Reference:

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CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM INDEX Section 13 (a)

SECTION 13

PATROL PROCEDURES

13.01 Explain types of Sheriff's patrol	13.10 Identify "frequent check" areas	13.19 Keeping a subject's hands in view
13.02 Preventative patrol methods	13.11 What to look for - nighttime patrol	13.20 Safe/effective tactics - foot pursuits
13.03 Advantages of foot/bicycle patrol	13.12 Recently operated parked vehicle	13.21 Policies on mutual aid / jurisdiction
13.04 Advantages of motorized patrol	13.13 How to conduct surveillance	13.22 Concept of cause to stop and detain
13.05 Importance of contacts w/ citizens	13.14 Vehicle identification number (VIN	13.23 Making a lawful pedestrian stop
13.06 Improving perception skills	13.15 Encountering a plain-clothes officer	13.24 Encountering a person on foot
13.07 Techniques-prevent/detect crime	13.16 Plain-clothes or off-duty arrest	13.25 Demonstrate position of interview
13.08 Becoming familiar w/ community	13.17 Hazards of "Silhouetting"	13.26 Completion of field interview card
13.09 How to prepare for a normal shift	13.18 Avoid telltale "Police noises"	13.27 The role and use of CLETS
13.28 Legibly complete an F.I. Report	13.40 Technique-gain driver's attention	13.52 Vehicle position for high-risk stop
13.29 Searches of persons	13.41 Hazards involved in a vehicle stop	13.53 Verbally order removal of suspect
13.30 Common principles of the search	13.42 Consequences-failing to watch	13.54 Verbal commands to be used
13.31 Concealed weapons / contraband	13.43 Direct to stay in, or exit the vehicle	13.55 Waiting for additional back-up
13.32 Safely conduct a pat-down search	13.44 Stop & approach / other than auto	13.56 Roles of primary & back-up deputy
13.33 Standing, kneeling, prone search	13.45 Identify common violator reactions	13.57 Conduct high-risk / felony stop
13.34 Back-up responsibilities / search	13.46 Should not argue with a violator	13.58 Principles of safe vehicle search
13.35 Serve as back-up during search	13.47 Descretion is car stop situation	13.59 Safely conduct a vehicle search
13.36 Various types of vehicle stops	13.48 Advantage of following procedure	13.60 Principles of safe building search
13.37 Selecting location for a stop	13.49 Signature is not admission of guilt	13.61 Conduct building / area search
13.38 Lic.# and description prior to stop	13.50 Conduct stop/issue cite or warning	13.62 Responding to a crime in progress
13.39 Proper distance during stop	13.51 Considerations / High risk stop	13.63 Responding to a prowler call
13.64 Response to domestic violence	13.68 Mandatory arrest requirements	13.72 Handling child abuse, neglect, etc.
13.65 Entering a home during a dispute	13.69 Enforcement of restraining orders	
13.66 Separate parties in dispute	13.70 Handle a domestic dispute	
13.67 Laws that apply / Domestic dispute	13.71 Notify victim of available aid	

PATROL PROCEDURES

PATROL TECHNIQUES

13.01 The trainee shall explain the principle types of Sheriff's patrol (preventative, directed

) and their re	specuve in	npacts on comm	umity re	erations.			
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13.02 The tr	ainee shall	review and ex	xplain basi	ic preventative p	atrol n	ethods utili	ized b	y a deput	y:
A. Freq	uent checks	s and contacts	with busine	ess premises					
-	-	s of suspicious		1					
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		visibility and	narganal ac	nto at					
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13.03 The tr	ainee shall	discuss the ac	dvantage(s	s) of foot patrol a	nd bicy	cle patrol,	includ	ling:	
A. Incre	eased perso	nal contact bet	ween depu	ties and citizens					
	-	vation ability	1						
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	=	additional equipment						
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13.05 The tra	ainee shall	explain the importa	nce of p	ositive daily	persor	nal contact v	with citi	zens.
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		identify methods by		• •		-		
the abi	ility to des	cribe scene activity, p	persons	and vehicles	with a	cceptable a	ccuracy	•
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13.04 The trainee shall discuss the advantage(s) of motorized patrol, including:

A. Increased speed and mobility

13.07 The trainee shall explain and demonstrate techniques and procedures that improve a patrol

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				☐ Verbal Test					Verbal Test
Comments:									
							Incide	nt #:	
							Case	Report	#:
							(If app	licable	e)
3.08 The tra	inee shall i	dentify factor	s to be consi	dered in becoming	familia	ar with the c	ommu	nitv.	including:
		tion informati		-		,,_,_,			-
		ographic info							
	nt criminal		ination						
		•	uence natro	l functions (i.e., lo	cation	of emergenc	vy hoe	nital	high-
-		ommunity act	-	•	cation	or chicigone	y nos	priais	s, 111g11-
	rence:	ommunity ac	uvines and	events, etc.)					
RECEIV		COMPE	TENCY	H D	1	REMEDIAL		т.	. D
			TRATED	How Demonstrated? Field Perform		TRAINING		How	Demonstrated Field Perform
INSTRUC	. I IUNIN	1 1717/01/11/15							rieio Penoim
INSTRUC T.T.O.	Date	F.T.O.	Date		F.T.O.	THE HI VII VO	Date	H	
T.T.O.	Date	F.T.O.	Date	Role Play		TRAINING		冒	Role Play
				Role Play Written Test	F.T.O. Trainee	TR III VII VO	Date Date		Role Play Written Test
T.T.O.	Date	F.T.O.	Date	Role Play		nummo			Role Play
T.T.O.	Date	F.T.O.	Date	Role Play Written Test		num m (c			Role Play Written Test
T.T.O.	Date	F.T.O.	Date	Role Play Written Test		THE IN THE SECOND SECON			Role Play Written Test
T.T.O.	Date	F.T.O.	Date	Role Play Written Test		Trum wite	Date Incide Case	nt #:	Role Play Written Test Verbal Test #:
T.T.O.	Date	F.T.O.	Date	Role Play Written Test		Trum wite	Date	nt #:	Role Play Written Test Verbal Test #:
C.T.O. Crainee Comments:	Date Date	Trainee	Date Date	Role Play Written Test Verbal Test	Trainee		Incide Case (If app	nt #:Report	Role Play Written Test Verbal Test #:
C.T.O. Crainee Comments:	Date Date	F.T.O. Trainee explain and	Date Date demonstra	Role Play Written Test	Trainee		Incide Case (If app	nt #:Report	Role Play Written Test Verbal Test #:
C.T.O. Crainee Comments: 13.09 The tra A. Gatho	Date Date Date ainee shall ering infor	explain and	Date Date demonstra gh crime rep	Role Play Written Test Verbal Test te how to prepare oorts and briefings	Trainee	normal pat	Incide Case (If app	nt #:Report	Role Play Written Test Verbal Test #:
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C. Obtain	Date Date Date Date Date Date	explain and mation througed materials (checking equi	Date Date demonstra gh crime rep i.e., report f pment	Role Play Written Test Verbal Test te how to prepare orts and briefings forms, citation boo	Trainee	normal pat	Incide Case (If app	nt #:Report	Role Play Written Test Verbal Test #:
Cainee Comments: A. Gathe B. Gathe C. Obtai	Date Date Date Date Date Date Date Date	explain and mation througed materials (checking equiaround identification)	demonstra gh crime rep i.e., report f pment fied prioritie	Role Play Written Test Verbal Test te how to prepare orts and briefings forms, citation books	Trainee	normal pat	Incide Case (If app	nt #:Report	Role Play Written Test Verbal Test #:
C.T.O. Praince Comments: A. Gatho B. Gatho C. Obtai D. Planr E. Prepa	Date Date Date Date Date Date Date Date	explain and mation througed materials (checking equi	demonstra gh crime rep i.e., report f pment fied prioritie	Role Play Written Test Verbal Test te how to prepare orts and briefings forms, citation books	Trainee	normal pat	Incide Case (If app	nt #:Report	Role Play Written Test Verbal Test #:
C.T.O. Praince Comments: A. Gatho B. Gatho C. Obtai D. Planr E. Prepa	Date Date Date Date Date Date Date Date	explain and mation througed materials (checking equiaround identification)	demonstra gh crime rep i.e., report f pment fied prioritie mmunity ac	Role Play Written Test Verbal Test te how to prepare orts and briefings forms, citation boo	Trainee	normal pat	Incide Case (If app	nt #: Report blicable	Role Play Written Test Verbal Test #:
Cainee Comments: A. Gathe B. Gathe C. Obtai D. Plann E. Prepa Refer RECEIV INSTRUC	Date Date Date Date Date Date Date Date	explain and mation througed materials (checking equiparound identification and compatrol and compatr	Date Date Date demonstra gh crime rep i.e., report f pment fied prioritie mmunity ac TENCY TRATED	Role Play Written Test Verbal Test te how to prepare orts and briefings forms, citation boo	e for a	normal pat	Incide Case (If app	nt #: Report blicable	Role Play Written Test Verbal Test #:
Cainee Comments: A. Gatho B. Gatho C. Obtai D. Plann E. Prepa Refer RECEIV	Date Date Date Date Date Date Date Date	explain and mation througed materials (checking equiparound identification and compatrol and compatr	Date Date Date Date demonstra gh crime rep i.e., report f pment fied prioritie mmunity ac	Role Play Written Test Verbal Test te how to prepare Forts and briefings forms, citation books How Demonstrated? Field Perform	Trainee	normal pat	Incide Case (If app	nt #: Report blicable	Role Play Written Test Verbal Test #:
Cainee Comments: A. Gathe B. Gathe C. Obtai D. Plann E. Prepa Refer RECEIV INSTRUC	Date Date Date Date Date Date Date Date	explain and mation througed materials (checking equiparound identification and compatrol and compatr	Date Date Date demonstra gh crime rep i.e., report f pment fied prioritie mmunity ac TENCY TRATED	Role Play Written Test Verbal Test te how to prepare orts and briefings orms, citation boo es etion plan How Demonstrated? Field Perform Role Play	e for a	normal pat	Incide Case (If app	nt #: Report blicable	Role Play Written Test Verbal Test #:
A. Gathe C. Obtai D. Plann E. Prepa Refer RECEIV INSTRUC	Date Date Date Date Date Date Date Date Date	explain and mation through the cking equiparound identification and concentration an	Date Date Date Date demonstra gh crime rep i.e., report f pment fied prioritie mmunity ac TENCY TRATED Date	Role Play Written Test Verbal Test te how to prepare Forts and briefings forms, citation books How Demonstrated? Field Perform	e for a ks,etc.)	normal pat	Incide Case (If app rol sh	nt #: Report blicable	Role Play Written Test Verbal Test #:

Case Report #:_ (If applicable)

13.10 The trainee shall identify those locations and / or situations that exist in a "patrol area" that warrant frequent checks.

Reference:
Kererence.

	Reference:								
	RECEIVED	COMPETENC'	Y	How	Demonstrated?		REMEDIAL		How Demonstrate
	NSTRUCTION	DEMONSTRAT			Field Perform	E.E.O	TRAINING	D (Field Perform
F.T.O.	Date	F.T.O.	Date		Role Play	F.T.O.		Date	Role Play
Trainee	Date	Trainee	Date		Written Test	Trainee		Date	Written Test
				一	Verbal Test				☐ Verbal Test
Commer	nts:				VCIDAI 1CSt				Verbai rest
	165.								
								Incider	nt #:
									Report #:
								(If app	licable)
12 11	The trained shall	explain and demo	netrote	0 xx/l	hat a danuty	on nio	httima natr	ol cho	uld be leeking
13.11		explain and deing	JIISH au	C WI	nat a deputy	on mg	mume pau	01 5110	ulu be lookilig
	for, including:								
	A. Broken glass	1 ' 1							
	B. Open doors an	1 windows							
	C. Pry marks								
	D. Suspicious veh								
	E. Persons on foo	t							
	F. Differences in	normal lighting (or	n or off))					
	G. Unusual sound	S							
	H. Access to roof	top or upper floors							
	Reference:								
	RECEIVED	COMPETENC	Y	How	Demonstrated?		REMEDIAL		How Demonstrate
F.T.O.	NSTRUCTION	DEMONSTRATI F.T.O.	ED Date		Field Perform	F.T.O.	TRAINING	Date	Field Perform
r.1.0.	Date	F.1.U.	Date		Role Play	r.1.0.		Date	Role Play
Trainee	Date	Trainee	Date		Written Test	Trainee		Date	Written Test
					Verbal Test				Verbal Test
Commer	nts:								
								Incider	
									Report #: licable)
								(п арр	il Cable)
13.12	The trainee shall	identify ways to d	letermi	ne i	if a parked v	ehicle	has been re	cently	operated.
	Reference:	v			•			•	•
	RECEIVED	COMPETENC	Y	How	Demonstrated?		REMEDIAL		How Demonstrate
	NSTRUCTION	DEMONSTRAT	ED		Field Perform		TRAINING		Field Perform
F.T.O.	Date	F.T.O.	Date		Role Play	F.T.O.		Date	Role Play
Trainee	Date	Trainee	Date	H	Written Test	Trainee		Date	Written Test
				Ħ	Verbal Test				☐ Verbal Test
Commer	nts•			<u> </u>	verbal rest				verbal rest
Comme	14,7+								
								Incider	nt #:
									Report #:
								(If app	licable)

13.13 The trainee shall describe and / or demonstrate how to conduct surveillance, including:

	A. Invisible deplo	yment B. Radio sec	curity	C. Use	of sur	veillance / v	ision d	levic	es
	RECEIVED	COMPETENCY	Hov	v Demonstrated?		REMEDIAL		How	Demonstrated?
F.T.O.	NSTRUCTION Date	DEMONSTRATED F.T.O. Date	┙	Field Perform	F.T.O.	TRAINING	Date		Field Perform
r.1.0.	Date	r.i.o. Date		Role Play	F.1.O.		Date		Role Play
Trainee	Date	Trainee Date	┧ロ	Written Test	Trainee		Date		Written Test
				Verbal Test					Verbal Test
Commen	ts:								
							Incide	nt #:	
							Case I	Report	#:
							(If app	licable	e)
13.14	The trainee shall	be able to locate the ve	hicle	e identificatio	n niim	ber (VIN) (of vari	011S '	vehicles (i.e.
		lers, motorcycles, recre				, ,	, vaii	ous	verneres (ne.,
						,-			
	Reference:								
	RECEIVED	COMPETENCY	Hov	w Demonstrated?		REMEDIAL		How	Demonstrated?
F.T.O.	NSTRUCTION Date	DEMONSTRATED F.T.O. Date		Field Perform	F.T.O.	TRAINING	Date		Field Perform
				Role Play					Role Play
Trainee	Date	Trainee Date		Written Test	Trainee		Date		Written Test
				Verbal Test					Verbal Test
Commen	ts:								
							Incide	nt #:	
									: #:
							(If app		
<u>ADDI</u>	<u>TIONAL PATRO</u>	<u>L SAFETY</u>							
13.15	The trainee shall	explain and / or demo	nstra	ate how to re	act wh	en encounte	ering a	ı nla	in-clothes
	deputy in the fiel	-						· p····	01001100
	•								
	1 , 0	any recognition of the plair						•	
	B. In the absence of	of his/her self-acknowledge	ment	, reation to him	/her sh	ould be identi	ical to a	any o	ther citizen
	Reference:								
	RECEIVED	COMPETENCY	Hov	w Demonstrated?		REMEDIAL		How	Demonstrated?
F.T.O.	NSTRUCTION Date	DEMONSTRATED F.T.O. Date	┦□	Field Perform	F.T.O.	TRAINING	Date		Field Perform
				Role Play					Role Play
Trainee	Date	Trainee Date	70	Written Test	Trainee		Date		Written Test
				Verbal Test					Verbal Test
Commen	ts:				<u> </u>			<u></u>	
							Incide	nt #:	
							Case I		
							(If app		
<u>i</u>									

(continued)

13.16 The trainee shall explain and / or demonstrate how to respond to uniformed officers/deputies if the trainee makes a plain-clothes or off-duty arrest.

Refe	erence:	•		·						
RECE	IVED	COMPET		Hov	v Demonstrated?		REMEDIAL		How	v Demonstrated?
INSTRU		DEMONST			Field Perform		TRAINING			Field Perform
F.T.O.	Date	F.T.O.	Date		Role Play	F.T.O.		Date		Role Play
Trainee	Date	Trainee	Date	┨═	Written Test	Trainee		Date		Written Test
				I	Verbal Test				H	Verbal Test
Comments:					verbai rest					verbar rest
Comments.										
								Inciden	nt #:	
								Case F	Report	t #:
								(If appl	icable	e)
13.17 The ti	rainee shall	explain and /	or demon	istra	te wavs to av	oid the	hazards of	i''silho	ouet	ting.''
	erence:	•			v					8
RECE!	IVED	COMPET	ENCY	Hov	v Demonstrated?		REMEDIAL		How	v Demonstrated?
INSTRU		DEMONST			Field Perform		TRAINING			Field Perform
F.T.O.	Date	F.T.O.	Date		Role Play	F.T.O.		Date		Role Play
Frainee	Date	Trainee	Date	⊣ ≓	Written Test	Trainee		Date		Written Test
Trumee	Dute		Dute			Trumee		Dute		
				Ш	Verbal Test				Ш	Verbal Test
Comments:										
								Inciden	nt #:	
								Case F	Report	t #:
								(If appl	•	
Refe	hicle noises erence:				C. Key and wh					
RECE		COMPET		Hov	v Demonstrated?		REMEDIAL		How	v Demonstrated?
INSTRU F.T.O.	CTION Date	DEMONST F.T.O.	RATED Date	┩┖┚	Field Perform	F.T.O.	TRAINING	Date		Field Perform
					Role Play					Role Play
Trainee	Date	Trainee	Date		Written Test	Trainee		Date		Written Test
					Verbal Test					Verbal Test
Comments:										
								Inciden		
										t #:
								(If appl	icabie	=
13.19 The ti	rainee shall	explain the ir	nportance	e of a	lways keepin	ig a sul	bject's hand	ls in vi	iew.	
Refe	erence:									
RECE!		COMPET	ENCY	Hov	v Demonstrated?		REMEDIAL		How	v Demonstrated?
INSTRU		DEMONST			Field Perform		TRAINING			Field Perform
F.T.O.	Date	F.T.O.	Date	l	Role Play	F.T.O.		Date	ī	Role Play
Trainee	Date	Traina	Doto	٦Ħ	•	Traines		Doto		•
1 i amee	Date	Trainee	Date		Written Test	Trainee		Date		Written Test
				⊥⊔	Verbal Test				الا	Verbal Test
Comments:										
								Inciden	nt #:	
										t #:
								(If appl		

	Reference:									
	RECEIVED	COMPETENCY	Y	How	Demonstrated?		REMEDIAL		How	Demonstrated?
IN F.T.O.	NSTRUCTION Date	DEMONSTRATI	ED Date		Field Perform	F.T.O.	TRAINING	Date		Field Perform
F.1.O.	Date	F.1.O.	Date		Role Play	r.1.0.		Date		Role Play
Trainee	Date	Trainee	Date		Written Test	Trainee		Date		Written Test
					Verbal Test					Verbal Test
Comment	ts:	1		<u>I</u>					<u>. </u>	
								Incider	nt #:	
								Case F		
								(If app	licable)
40.04	7D1 4 • 1 11			4	1	4 1	• • • • • •			1.
13.21	i ne trainee snaii r	eview and explain d	iepartn	nent	policies on m	utuai a	ia ana jurisa	liction,	, inci	uaing
	A. Use of official	vehicles outside the	e depa	rtme	ent's jurisdicti	on				
	B. Responding to	calls for assistance	outsid	le th	e department'	s jurisc	liction			
(C. Assistng other	agencies with arres	sts with	nin d	lepartment jui	risdictio	on			
	Reference:									
	RECEIVED	COMPETENCY	7	I		ı	REMEDIAL			
IN	NSTRUCTION	DEMONSTRATE		How	Demonstrated?		TRAINING			Demonstrated?
F.T.O.	Date	F.T.O.	Date		Field Perform	F.T.O.	IKAININO	Date		Field Perform
	-				Role Play				l	Role Play
Trainee	Date	Trainee	Date	브	Written Test	Trainee		Date	l	Written Test
0					Verbal Test				ш	Verbal Test
Comment	ts:									
								Incider		
								Case F		: #:
								(п арр	Ісаріе)
DED E										
PEDE	STRIAN STOPS									
13.22	The trainee shall exp	olain the concepts of co	onsensu	ıal en	ncounter and re	asonabl	e suspicion to	stop ar	ıd de	tain. The
	_	ain, demonstrate, or o		_	ve examples of l	how thes	se encounters	can be	eleva	ted to
]	_	wing for an arrest to b	e made	.						
	Reference:									
	RECEIVED	COMPETENCY		How	Demonstrated?		REMEDIAL		How	Demonstrated?
IN F.T.O.	NSTRUCTION Date	DEMONSTRATI	ED Date		Field Perform	F.T.O.	TRAINING	Date		Field Perform
F.1.O.	Date	F.1.O.	Date		Role Play	г.1.0.		Date		Role Play
Trainee	Date	Trainee	Date		Written Test	Trainee		Date		Written Test
					Verbal Test					Verbal Test
Comment	ts:									
								Incider	nt #:	
								Case F	Report	#:
								(If appl	licable)

13.20 The trainee shall explain and / or demonstrate safe and effective tactics for initiating a foot

pursuit of a fleeing suspect.

shall	minimally i	nclude:			_	-	_
A. Th	ne existence	of suspicious activ	ity				
	ne time of da	-	J				
C. Re	easonable su	spicion to believe t	hat the p	erson being stop	pped may be invo	lved in c	riminal activity.
Ref	ference:						
RECE		COMPETENC		Iow Demonstrated?			How Demonstrated?
INSTRU F.T.O.	JCTION Date	DEMONSTRAT F.T.O.	TED Date	Field Perform	TRAINING F.T.O.	Date	Field Perform
			[Role Play			Role Play
Trainee	Date	Trainee	Date	Written Test	Trainee	Date	Written Test
				Verbal Test			Verbal Test
Comments:							
İ						Incident	t #:
						Case R	eport #:
						(If appli	cable)
13 24 Tho t	rainaa chall	identify and disc	uce those	a tactical variab	olos to considor y	whon one	countaring o
		The discussion sha				viien end	Juntering a
perso	ii oii ioot.	THE discussion sha	111 1111111111	nany menude de	ter mining.		
A. W	hether or no	t to stop the person	ì				
B. W	hen and whe	ere to stop the perso	on				
C. M	ethods to uti	lize in stopping the	e person ((approach on fo	ot vs. in a vehicle		
Ref	ference:						
RECE	EIVED	COMPETENC	Y	How Demonstrated?	REMEDIA	L	How Demonstrated?
INSTRU F.T.O.	JCTION Date	DEMONSTRAT	TED Date	Field Perform	TRAINING F.T.O.	G Date	Field Perform
F.1.0.	Date	r.1.0.		Role Play	F.1.O.	Date	Role Play
Trainee	Date	Trainee	Date	Written Test	Trainee	Date	Written Test
			[Verbal Test			■ Verbal Test
Comments:		<u> </u>	I				
						Incident	t #:
							eport #:
						(If appli	
12 25 Th a 4	······································	describe and den			4 d	-4:00 00-	40 leo leilo
		describe and den		-	-		take wille
mter	viewing one	or more suspiciou	as persoi	ns to minimize	the possibility of	. анаск.	
Ref	ference:						
RECE	EIVED	COMPETENC	Y Ir	How Demonstrated?	REMEDIA	ī. Ī	How Demonstrated?
	JCTION	DEMONSTRAT	1.1	Field Perform	TRAINING		Field Perform
F.T.O.	Date	F.T.O.	Date	Role Play	F.T.O.	Date	Role Play
Trainee	Date	Trainee	Date	Written Test	Trainee	Date	Written Test
	2			Verbal Test	2.4	2	Verbal Test
Comments:				verbai rest			Verbai rest
							t #:
						Case R (If appli	eport #:

13.23 The trainee shall explain the circumstances of making a lawful pedestrian stop. This explanation

		properly and legibl	ly compl	ete the field i	intervi	ew (FI) repo	ort forr	n.	
	rence:								
RECEIV		COMPETENCY		v Demonstrated?		REMEDIAL		How	Demonstrated:
INSTRUC F.T.O.		DEMONSTRATED		Field Perform	F.T.O.	TRAINING	Dete		Field Perform
F.1.O.	Date	F.T.O.	Date	Role Play	F.1.O.		Date		Role Play
Trainee	Date	Trainee I	Date	Written Test	Trainee		Date		Written Test
				Verbal Test					Verbal Test
Comments:				101541 1001					VOIDAI 1000
							Incident	#:	
							Case R	eport	#:
							(If applie	•	
12 27 The two	oinga chall	explain the role and	d uso of	CI FTS in do	tormin	ing a narga	n'e we	ntod	ctotuc
	amee shan rence:	explain the role and	u use or	CLE 15 III ue	etel IIIII	iliig a perso	n s wa	nteu	status.
RECEIV		COMPETENCY	1			REMEDIAL			
INSTRUC		DEMONSTRATED		v Demonstrated?		TRAINING			Demonstrated Field Perform
F.T.O.	Date		Date	Field Perform	F.T.O.	TRAINING	Date	_	
				Role Play				Щ	Role Play
Trainee	Date	Trainee I	Date	Written Test	Trainee		Date		Written Test
				Verbal Test					Verbal Test
Comments:		l	ı						
							Incident	#:	
							Case R	eport	#:
							(If applie	cable))
13.28 Given a	situation wit	th a suspicious person(s	on foot,	the trainee shall	l. having	assessed suff	icient ca	use.	safelv and
		, contact, interview the							•
		•	•	•		•		•	
	rence:	COMPETENCY				DEMEDIAL			
RECEIV INSTRUC		DEMONSTRATE		v Demonstrated?		REMEDIAL TRAINING			Demonstrated?
F.T.O.	Date		Date	Field Perform	F.T.O.	IKAININO	Date		Field Perform
				Role Play				Ш	Role Play
Trainee	Date	Trainee I	Date	Written Test	Trainee		Date		Written Test
				Verbal Test					Verbal Test
Comments:		l	ı						
							Incident	#:	
							Case R	eport	#:
							(If applie	cable)	ı
SEARCHING	FERSON	<u>S</u>							
13.29 The tra	ainee shall	identify and explain	n the bas	sic degrees of	f searcl	nes of perso	n(s). T	hes	e shall
	ally includ			.			()-		
A. Visual / c	•		ctanding	kneeling pron) F	E. Body cav	ity coor	ch	
B. Pat-down	•		standing,	kneemig, pron	ic) I	2. Dody cav.	ity scar	CII	
		D. Strip search							
	rence:	COMPETENCY	ı		Ī	DEMEDIAL	-		
RECEIV		COMPETENCY		v Demonstrated?		REMEDIAL			Demonstrated?
INSTRUC F.T.O.	Date	DEMONSTRATED F.T.O.	Date	Field Perform	F.T.O.	TRAINING	Date		Field Perform
				Role Play					Role Play
Trainee	Date	Trainee I	Date	Written Test	Trainee		Date		Written Test
				Verbal Test					Verbal Test
Comments:		1	l l						
							Incident	#:	
									#:
							(If applie	cable)	j

shall r	ninimally i	nclude:				
A. Constant	alertness			C. Thoroughness of t	he search	1
B. Maintain	control and	position of advantage (cor	ntact & cover)	D. Safeguarding wea	pons	
	erence:				•	
RECEI		COMPETENCY	How Demonstrate	REMEDIAL	1	How Demonstrated
INSTRU		DEMONSTRATED	Field Perform	TRAINING	1	Field Perform
F.T.O.	Date	F.T.O. Date	Role Play	F.T.O.	Date	Role Play
Trainee	Date	Trainee Date		Trainee	Date	Written Test
Tranice	Date	Trainet Date	William rest	Trainec	Date	
			Verbal Test			Verbal Test
Comments:						
					Incident	#:
					Case Re	port #:
					(If application	able)
13.31 The tr	ainee shall	l identify those places o	on the person of l	ooth males and fem	ales who	ere dangerous
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13.32 The tr	rainee shall	safely and effectively	conduct a legal p	at-down search of	one or n	nore suspect(s)
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13.33 The tr	rainee shall	l safely and effectively	conduct a field so	earch (standing, kn	eeling, o	or prone) of
one or	r or more s	uspect(s).				
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13.30 The trainee shall explain the common principles of the search of an individual. These principles

Trainee

Comments:

Date

Trainee

Date

Written Test

Verbal Test

(continued)

- 13.34 The trainee shall explain the responsibilities of the back-up officer during the search of one or more persons. The responsibilities should minimally include:
 - A. Protecting the searching deputy from outside interference and from those being searched
 - B. Assisting in control of the person(s) being searched, as needed
 - C. Continuous observation of the person(s) being searched

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13.35 The trained search of o	ne or	safely and ef more suspect(•	as a back-up	officer	· while anot	her off	icer conducts a
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VEHICLE STOPS	<u>S</u>							
13.36 The trained	e shall	explain vario	ous types of vel	hicle stops to	minim	ally include	:	
A. Traffic v	violatio	ons B. II	nvestigative	C. High	risks			
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Verbal Test

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(If applicable)

pro	oper location f	or a vehicle stop	:					
A.	Traffic hazards	S		D. Lis	hting c	onditions		
В.	Escape routes			_			arv ar	nd backup units
	Number of peo	ople present			r - r	r	J	
		opio prosent						
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13.39 Th	e trainee shall	demonstrate the	proper	distance to init	iate the	e stop of ano	ther v	vehicle. The
dis	tance should b	e:						
A.	Not so great as	s to encourage an	escape at	tempt				
B.	Not so close as	s to present a haza	ırd					
C.	Enough to crea	ate a safety corrid	or (patrol	car off-set left	or right) for the		
	•	eputy and vehicle	-			•		
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13.37 The trainee shall identify and discuss the following elements to be considered when selecting the

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13.43 The trainee shall explain the advantages, disadvantages and legal aspects of directing the

occupants to remain in or exit the vehicle during a stop.

Trainee

Comments:

13.46 The trainee shall explain why a deputy should not argue with a violator.

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Verbal Test

Trainee

Date

Incident #:_____ Case Report #:_ (If applicable)

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Verbal Test

13.48 The trainee shall explain the advantages of the following procedures:

- A. Obtaining the violator's driver's license, vehicle registration and proof of insurance as soon as possible after making the stop
- B. Not accepting the violator's wallet in response to a request for a driver's license

Date

- C. Checking the validity and authenticity of a driver's license (including picture) and vehic registrations
- D. Checking the signature of the violator on the citation
- E. Issuing the proper copy of the citation to the violator

Reference:

Date

Trainee

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13.51 The t	rainee shall	•	cuss the	important consi			n about	to make a
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13.49 The trainee shall recognize that the required signature of the violator on a citation is not an

admission of guilt, but a promise to appear (PTA).

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13.53 The tr	ainee shall	discuss the adva	ntages	of verbally order	ing the	e suspect(s)	from	the v	zehicle prior
	roaching o		intuges	or verbuily order	mg till	c suspect(s)	11 0111	tiic (emere prior
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13.56 The trainee shall explain the roles of both the primary and back-up deputy(s) before, during and

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13.59 Given an incident, the trainee shall safely and effectively conduct a vehicle search.

HANDLING CRIMES IN PROGRESS

13.62 The trainee shall explain department policy and factors to consider when responding to crimes in progress. These may include:

- A. Proceeding directly to scene as quickly and silently as possible
- B. Proceeding directly to scene utilizing emergency lights and / or siren
- C. Proceeding to the location most likely to intercept fleeing suspects
- D. Procreeding to scene and coordinating arrival and / or deployment with other units
- E. Distance to location

 K. Parl
- F. Availability of assisting units
- G. Nature of crime

K. Parking and securing vehicle

I. Concern for possible lookouts

L. Apprehension of suspect(s)

J. Watch for fleeing suspects

M. Broadcasting additional information

H. Traffic and environmental conditions

N. Securing the scene

Reference:

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13.63 The trainee shall explain department policy and procedures to be followed when responding to a prowler call. These may include:

- A. Coordination of responding units
- B. Utilization of a quiet and possibly "blacked-out" approach
- C. Containment of the area
- D. Parking and securing the vehicle
- E. Advantages and disadvantages of immediately contacting the reporting party (RP)
- F. Controlled search of area or location
- G. Looking for telltale signs, footprints, barking of dogs, etc.
- H. Locating "warm" vehicles

Reference:

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DOMESTIC VIOLENCE

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Date

Trainee

13.64 The trainee shall explain the legal issues and a law enforcement officer's duties in response to a domestic violence situation to minimally include:

- A. Difference between domestic violence and a domestic dispute
- B. Impact of domestic violence on victims, children and the suspects
- C. Essential elements of Penal Code Sections 13700 and 13519
- D. Duty to provide maximum protection to the victim from abuse (emergency protective or
- E. Provide safety to other persons and property
- F. Verification and enforcement of active restraining and stay-away orders
- G. Responsibility and authority with tenancy issues related to domestic violence
- H. Determine if a crime has been committed and if arrest is mandatory
- I. Completion of appropriate documentation and required reports
- J. Making appropriate victim's assistance information referrals for medical aid, personal safety, community resources, legal options and the District Attorney's Office
- K. Taking temporary custody of firearms

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13.66 The to	rainee shall	discuss the	advantages	and disadvantag	ges of se	parating pa	irties i	in a domestic
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13.67 The trainee shall explain the differences between criminal and civil law that apply during

VICTIMS OF VIOLENT CRIME

- 13.71 The trainee shall examine and explain the California requirements upon law enforcement officers to notify victims of violent crimes and / or their families of the availability of state funds and other assistance (California Government Code). This description shall minimally include:
 - A. Who is eligible for such aid
 - B. The time limitations upon the victim in filing a claim
 - C. Whom to contact

Reference: GC 13955-13956, GC13952, GC13953 & GC 13957	7.7
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13.72 The trainee shall explain the proper handling of cases of child abuse, neglect, or sexual exploitation of children including:

- A. Initial receipt and evaluation of information
- B. Preliminary investigative procedures
- C. Reporting laws
- D. Follow-up investigative procedures
- E. Referral to additional support agencies (CPS, Social Services, etc.)

Reference:

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calaveras county sheriff's office field training program INDEX Section 13 (b)

SECTION 13 PATROL PROCEDURES

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13.74 Authority for confiscating firearms	13.83 Methods of distinguishing members	13.93 Steps taken - fire in a building
13.75 Hate related crimes	13.84 Identity gang graffiti factors	13.94 Methods of searching for victims
13.76 Consequences of hate crimes	13.85 Common criminal activity of gangs	13.95 Burning building unsafe to enter
13.77 Mandates / Policies - Hate crimes	13.86 Methods to reduce gang activity	13.96 Safely manage a fire incident
13.78 Recognize & deal with hate crimes	13.87 Laws & policies for missing persons	13.97 Responsibility - Hazardous materia
13.79 Characteristics of gangs	13.88 Policy regarding search procedures	13.98 Policy on hazardous substances
13.80 Identify types of gangs	13.89 Thorough search of child's house	13.99 Responsibility as a first responder
	13.90 Criteria for Amber Alert	
13.81 Primary reason / gang membership	13.91 Complete missing person report	13.100 Responsibility - vehicle accident
13.101 Unusual / hazardous occurrences	13.111 Properly administer first aid	13.128 Recognize Press credentials
13.102 Policy/ProcedHandling explosives	13.112 Manage exposure to pathogens	13.129 Laws authorizing media to enter
13.103 Tactical considerations at scene	13.113 Aid to sick or injured persons	13.130 Type of information to release
13.104 Simulation or actual scene-perform	13.114 Death investigations	13.131 Tactical - Hostage/barracaded susp
13.105 Policy/ProcedAircraft crashes	13.115 Removing a body from the scene	13.132 Set-up, ambush, or sniper situation
13.106 Factors associated w/ aircraft crash	13.116 Property, other than evidence	13.133 Tactics - under sniper attack
13.107 Ability to administer first aid	13.117 First Amendment Rights	13.134 Tactics - vehicle hit with firebomb
13.108 Policy on administering first aid	13.118 Crowd Control Objectives	13.135 Animal control situations
13.109 Moral, ethical, legal requirements	13.119 Not allow opinions affect deputies	13.136 Vicious, dangerous, injured animals
13.110 Improper application / civil action	13.120 Restore Order	13.137 Handle an animal control situation
	13.121 Crowd Management	
	13.122 Basic Formations / Crowd Control	
	13.123 LE Actions / Crowd Dispersal	
	13.124 All LE Purpose with Crowds	
	13.125 Principals of Riot Control	
	13.126 Proper LE Conduct	
	13.127 Releases to News Media	

(continued)

13.73 The trainee shall explain the proper	handling of cases of elder abuse, neglect, or sexual or
fiduciary exploitation, including:	

- A. Initial receipt and evaluation of information
- B. Preliminary investigative procedures
- C. Reporting laws
- D. Follow-up investigative procedures
- E. Referral to additional support agencies (Adult Protective Services, Public Guardian, etc

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13.74 The train	nee shall	identify ar	d discuss the	lega	al authorities	and p	rocedures f	or the	con	fiscation

13.74 The trainee shall identify and discuss the legal authorities and procedures for the confiscation and holding of firearms or other dangerous weapons, including:

- A. Recognizing prohibited weapons subject to confiscation
- B. Temporary custody of weapons at domestic violence incidents
- C. Temporary custody of weapons owned, possessed, or controlled by subjects detained for 5150W&I
- D. Issuance of receipt for confiscated weapons
- E. Holding time, and other laws related to confiscation of weapons

Reference:

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HATE CRIMES

13.75 The trainee shall recognize indicators of hate-related crimes including:

- A. Anti-religious symbols / slurs C. Racist symbols E. Hate-group symbols
- B. Slurs re: gender and/or biological sex D. Racial and Ethnic Slurs F. Slurs regarding lesbian/gay/bi-sexual/transgender (LGBT) community members

Reference:

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13.76 The trainee shall identify and discuss the possible consequences of hate crimes including:

A. Psychological effect on victim

B. Denial of basic constitutional rights

GANG AWARENESS

13.79 The trainee shall discuss the characteristics of gangs and the importance of recognizing gangs in terms of officer safety and the investigation of criminal activity.

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13.80 The tr	ainee shall	identify types o	of gangs tl	hat	represent lay	w enfor	cement cor	cerns	. inc	cluding:
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C. Pris	son gangs									
D. Cul	ts / Ritualis	stic gangs								
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13.81 The tr	ainee shall	discuss primar	y reasons	for	gang memb	ership,	including:			
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	mmon inter	rests					l/or generati	onal ir	ıflue	ence
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13.82 The trainee shall discuss characteristics that are common to most gangs, including:

- A. Cohesiveness
- B. Code of silence
- C. Rivalries
- D. Revenge

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13.83 The trainee shall identify methods that gangs use to distinguish their members from members of other gangs, including:

- A. Tattoos
- B. Attire and accessories
- C. Use of monikers
- D. Use of hand signs

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13.84 The trainee shall identify gang graffiti factors significant to law enforcement, including:

- A. Identifying individuals and / or a specific gang
- B. Identifying gang boundaries
- C. Indications of pending and / or past gang conflic

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13.85 The trainee shall discuss types of criminal activities as those commonly engaged in by gangs, including	13.8	5 The trainee s	shall discuss ty	nes of crimina	l activities as those	e commonly engago	ed in by gangs	. including:
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A. Sale and use of narcotics

- C. Auto thefts and vehicle burglaries
- B. Crimes involving physical violance
- D. Other theft-related crimes

Reference:

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13.86 The trainee shall explain law enforcement methods to reduce gang activity, including:

- A. Identification of gang activity
- B. Coordination with allied agencies
- C. Reduction of the opportunity for criminal activites
- D. When gang members are arrested, requesting the district attorney seek sentencing enhancements under the Street Terrorism Enforcement Prevention Act

Reference:

186.22PC

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MISSING PERSONS

13.87 The trainee shall review and explain state law (including statutory reporting requirements) and the department's policies and procedures for handling missing persons, both adult and juvenile.

Reference: 784.5PC; 14205(a)PC; 14205(b)PC; 14206(a)(1)PC; 14207(a)-(c)PC

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13.88 The trainee shall explain the department's policy regarding search procedures for missing persons.

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13.95 The tr	ainee shall	recognize sign	ns that ind	licat	te a burning l	buildin	g is unsafe	to ente	er.	
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13.96 Given a scenario or an actual incident involving fire, the trainee shall perform all the necessary

steps to safely and effectively manage the situation.

13.99	The trainee shall	l explain responsibilities	and	l consideratio	ons of a first respon	nder t	o a hazardous
	materials inciden	ıt, including:					
	A. Recognition			C. Notifi	ication to proper age	encies	
	B. Safety / Isolati	on / Area containment		D. Basic	first responder limi	itations	s
	Reference:						
	RECEIVED	COMPETENCY	Hov	w Demonstrated?	REMEDIAL		How Demonstrated?
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13.100	The trainee shall	identify and explain the	a inj	tial resnonsil			·
		cident or other disaster		-			
		ed assistance and equipment	SULI		stablishing safe ingress		
	1 0	1 1			stablishing safe ingress lentifying and admitting	_	
	B. Providing for eme	•	-1-a4			g Omy a	uthorizea personner
		nediate coordination with appro	priau		•	- ,	- ·
	agencies				dvising additional units	_	_
	D. Establishing a sec	curity perimeter		Ia	arge roadway spill, powe	er lines	down, etc.)
	Reference:						
	RECEIVED	COMPETENCY	Hov	w Demonstrated?			How Demonstrated?
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13.101	The trainee shall	ll discuss procedures to	be u	sed when cor	nfronted with othe	r unus	sual or
		rrences. These occurren					
	A. Downed electr				•		
		g traffic signals G. Condition			t weather such as fog, sno	w. ice, f	looding and mud slides
	C. Hazards on the				iring police interver		1000
	D. Damaged fire l	•	•	ss-Urban Inter	0 1	Ition	
	U	flyurams 1 whice	211100	38-Ulban mer	Tace mes		
	E. Gas leaks						
r 	Reference:	COMPETENCY	τ		DEMEDIAL		1
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BOMBS / EXPLOSIVE DEVICES

13.102 The trainee shall review and explain the department's policy and procedures for handling explosives.

Reference:

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13.103 The tra	inee shal	l exnlain tac	tical conside	rat	ions unon ar	rival a	t the scene (า์ ค รม	snec	rted or

- 13.103 The trainee shall explain tactical considerations upon arrival at the scene of a suspected or actual explosive device. These considerations shall minimally include:
 - A. Hazards of using the police radio and / or cellular phone
 - B. Request for a technician or E.O.D.
 - C. Isolation of the device and the area
 - D. Evacuation of civilian personnel
 - E. Possibility that more than one explosive device exists

Reference:

RECEIVED INSTRUCTION F.T.O.			ETENCY STRATED Date	How		F.T.O.	REMEDIAL TRAINING	Date		Demonstrated? Field Perform
Trainee	Date	Trainee	Date		Role Play Written Test Verbal Test	Trainee		Date		Role Play Written Test Verbal Test
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13.104 Given a simulated or actual disaster, potential disaster, chemical spill, or bomb scene, the trainee shall assess and perform all necessary responsibilities and actions in a safe and effective manner.

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AIRCRAFT CRASHES

13.105 The trainee shall review and explain the department's policy on aircraft crashes.

Reference:				
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-		■ Verbal Test		■ Verbal Test
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				Incident #:
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				(If applicable)
13.106 The trainee shall	ll discuss factors associa	ted with the hand	dling of an aircraft	t crash, including:
A. Civilian Aircr	aft			
1. Federal	Aviation Agency (FAA)	and / or National	Transportation Saf	ety Board (NTSB)
	vestigate.	,		(
B. Military Airci	•			
•		_		
· · · · · · · · · · · · · · · · · · ·	y authorities are in charge			
	nay be dangerous weapor			
3. There r	nay be classified material	ls present		
4. Police	cannot authroize news me	edia to enter		
RECEIVED	COMPETENCY		REMEDIAL	
INSTRUCTION	DEMONSTRATED	How Demonstrated?	TRAINING	How Demonstrated?
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		Verbal Test		Verbal Test
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				(If applicable)
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FIRST AID				
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13.107 The trainee shall	l possess the knowledge	and skills neede	d to administer ne	cessary first aid
during emergen	cy situations.			
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13.108 The trainee shall review and explain department policy on administering first aid.

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13.109	The trainee sh	nall discuss wl	ny a law enfo	rcei	nent officer i	is mora	ally, ethical	ly and	lega	lly required
	to maintain p	roficiency in f	irst aid techi	niau	es.					_
	Reference:	•	7.183 and PC	-						
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13.110	The trainee sh	_					aid techniq	ues co	ula	conceivably
	result in civil	action against	the deputy a	and	the departm	ent.				
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13.111	Given any eme	rgency situatio	n in which so	me fo	orm of first ai	d becor	nes a necessi	tv. the	trai	nee shall
	properly admir	•						•		
		inster the neces	sary mst ara	teen	inque(s) Tono	ving til	e summonni,	5 or pr	OICSS	ionai
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to blood and airborne pathogens (i.e., HIV, Hepatitis, TB, etc.) Reference: RECEIVED COMPETENCY REMEDIAL **How Demonstrated? How Demonstrated?** INSTRUCTION **DEMONSTRATED TRAINING** Field Perform Field Perform F.T.O. F.T.O. Date Date F.T.O. Date Role Play Role Play Trainee Trainee Date Written Test Written Test Date Trainee Date Verbal Test Verbal Test Comments: Incident #:_ Case Report #: (If applicable) SICK, INJURED, OR DECEASED PERSONS 13.113 The trainee shall review and explain department policies concerning providing aid and transportation to sick or injured persons. Reference: RECEIVED COMPETENCY REMEDIAL **How Demonstrated? How Demonstrated?** INSTRUCTION DEMONSTRATED **TRAINING** Field Perform Field Perform F.T.O. Date F.T.O. Date F.T.O. Date Role Play Role Play Trainee Date Trainee Date Date Written Test Trainee Written Test Verbal Test Verbal Test Comments: Incident #:_ Case Report #:_ (If applicable) 13.114 The trainee shall review and explain California law and department procedures concerning death investigations that must be handled by the medical examiner: A. Apparent homicide, suicide, or occurring under suspicious circumstances B. Resulting from the use of dangerous or narcotic drugs C. The death of any person who is incarcerated in any jail, correctional facility, or who is in police custody D. Apparently accidental or following an injury E. By disease, injury, or toxic agent during or arising from employment F. While not under the care of a physician during the period immediately previous to death G. Death related to disease that might constitute a threat to public health Reference: RECEIVED COMPETENCY REMEDIAL **How Demonstrated? How Demonstrated?** INSTRUCTION **DEMONSTRATED TRAINING** Field Perform Field Perform F.T.O. Date F.T.O. Date F.T.O. Date Role Play Role Play Trainee Trainee Date Written Test Trainee Written Test Date Date Verbal Test Verbal Test **Comments:** Incident #: Case Report #: (If applicable)

13.112 The trainee shall explain the department's plan for the management of occupationall exposure

		ll review and expleath scene, inclu		l requirements	concerning the re	moval of a	a human
		ch a deputy may olved in transpor		•	rson in an ambulan	ce	
Ref	ference:	Gov. Code Sec	. 27491.3	& 27491c; 13 C	al. Admin. Code, S	ection 110)1
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F.T.O. Trainee Comments:	UCTION Date Date	DEMONSTRA F.T.O. Trainee	Date Date	Field Perform Role Play Written Test Verbal Test	TRAINING F.T.O. Trainee	Date	Field Perform Role Play Written Test Verbal Test
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asser indiv Ref	trainee shall mbly, and wi vidual's right ference:	ll understand the	responsibi	lity of law enfor	ghts of freedom of s cement to protect ar tecting the lives and	nd uphold	an
	EIVED UCTION Date Date	COMPETEN DEMONSTRA F.T.O. Trainee	1.	How Demonstrated? Field Perform Role Play Written Test	REMEDIAL TRAINING F.T.O. Trainee	Date Date	w Demonstrated? Field Perform Role Play Written Test
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	The trainee will e group turn from a responsibility to Reference:	lawful to unlay o control those	vful activiti actions effi	es, la	w enforcemer ly and with m	nt office	ers (following impact to th	g law a	nd p muni	olicy) have ty.
	RECEIVED STRUCTION	COMPET DEMONST		How	Demonstrated?		REMEDIAL TRAINING		l —	Demonstrated
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13.118 The trainee will explain and discuss the agency philosophy and law enforcement objective for

controlling a crowd where there is a potential or imminent threat of violence. (Discussion to include:

13.121 The trainee will identify and explain the department's philosophy and policies for response to crown management situations. A discussion of department philosophy and policies will minimally include: A. Crowd Management at large planned/organized gathering C. Incident Planning 1 Protests/Demonstrations/First Amendment activities 1 Establishing a command post 2 Labor disputes 2 Coordination of resources Planning, preparation, and coordination with event promoters 3 Concerts 4 Deploying sufficient personnel with proper equipment 4 Sporting events / celebrations 5 Holiday celebrations 5 Establishing a unififed chain of command 6 Cultural programs 6 Establishing rules of conduct (crowd, LE, media, etc) 7 Religious gatherings 7 Preparing to handle multiple arrests 8 Community activities 8 Planning/coordinating the response of medical personnel B. Containment 9 Making contingency plans for response if a riot occurs 1 Establish flexible & controllable perimeter 10 Written Plans (ICS, SEMS, NIMS) 2 Deputies to control entry/exit of crown within perimeter 11 Authorized/designated LE personnel for media Reference: RECEIVED COMPETENCY REMEDIAL **How Demonstrated? How Demonstrated?** INSTRUCTION TRAINING DEMONSTRATED Field Perform Field Perform F.T.O. Date F.T.O. Date F.T.O. Date Role Play Role Play Date Written Test Trainee Date Date Written Test Trainee Trainee Verbal Test Verbal Test Comments: Incident #: Case Report #: (If applicable) 13.122 The trainee shall define and describe basic crowd and riot control formations and that using only the level(s) of force necessary may be used to arrest or disperse violators and restore order. Reference: RECEIVED COMPETENCY REMEDIAL **How Demonstrated? How Demonstrated?** INSTRUCTION **DEMONSTRATED TRAINING** Field Perform Field Perform F.T.O. Date F.T.O. Date F.T.O. Date Role Play Role Play Trainee Date Trainee Date Written Test Trainee Date Written Test Verbal Test Verbal Test Comments: Incident #: Case Report #: (If applicable) 13.123 The trainee will understand and be able to discuss law enforcement actions immediately following crowd dispersal orders. The trianee will understand that if the only unlawful act at a crowd control situation is the forming of an unlawful assembly, the crowd should be given an opportunity to disperse voluntarily prior to initiating any arrests. Reference: RECEIVED COMPETENCY REMEDIAL **How Demonstrated? How Demonstrated?** INSTRUCTION DEMONSTRATED **TRAINING** Field Perform Field Perform F.T.O. F.T.O. F.T.O. Date Date Date Role Play Role Play Date Trainee Date Trainee Trainee Date Written Test Written Test Verbal Test Verbal Test Comments: Incident #:_

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Case Re (f applies 13.125 The trainee will identify and be able to discuss the department's philosophy and policies the principles of riot control. The discussion will minimally include the following: A. Containment D. Restoration of order Flexibile outer perimeter controlling crowd ingress and egre: 1 Medical aide Denying access and preventing other from joining B. Isolation Develop inner perimeter to focus on gaining control Develop inner perimeter to focus on gaining control C. Dispersal Commence once perimeters established & control forces are in place to help support movements Reference: RECEIVED COMPETENCY INSTRUCTION Date F.T.O. Date F.T.O. Date F.T.O. Date Trainee Role Play Written Test Verbal Test Understand and discuss the importance of proper law enforcement conduct in response to crowd and r LE personnel responding to such situations must conduct themselves legally and professionally, and in unbiased manner. Officers shall respond safetly and professionally, following law and agency policies. Reference: RECEIVED COMPETENCY How Demonstrated? REMEDIAL	
13.125 The trainee will identify and be able to discuss the department's philosophy and policies the principles of riot control. The discussion will minimally include the following: A. Containment D. Restoration of order 1 Flexibile outer perimeter controlling crowd ingress and egre: 1 Medical aide 2 Denying access and preventing other from joining 2 Detention, arrest,cite&release, training access and preventing other from joining 3 Criminal Investigation 1 Develop inner perimeter to focus on gaining control 4 Authorized/designated LE persor C. Dispersal 1 Commence once perimeters established & control forces are in place to help support movements Reference: RECEIVED INSTRUCTION Date F.T.O. Date F.T.O. Date F.T.O. Date F.T.O. Date Trainee Trainee Date Trainee Trainee Trainee Trainee Trainee Date Trainee Trainee Trainee Date Trainee T	#:
13.125 The trainee will identify and be able to discuss the department's philosophy and policies the principles of riot control. The discussion will minimally include the following: A. Containment D. Restoration of order 1 Flexibile outer perimeter controlling crowd ingress and egre: 1 Medical aide 2 Denying access and preventing other from joining B. Isolation 1 Develop inner perimeter to focus on gaining control 1 Develop inner perimeter to focus on gaining control Commence once perimeters established & control forces are in place to help support movements Reference: RECEIVED COMPETENCY DEMONSTRATED INSTRUCTION Date F.T.O. Date F.T.O. Date F.T.O. Date F.T.O. Date Comments: Incident Case Re (If applic 13.126 Understand and discuss the importance of proper law enforcement conduct in response to crowd and r LE personnel responding to such situations must conduct themselves legally and professionally, and in unbiased manner. Officers shall respond safetly and professionally, following law and agency policies. Reference: RECEIVED COMPETENCY How Demonstrated? REMEDIAL	•
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13.124 The trainee will understand and be able to discuss the importance of all law enforcement personnel at a crowd

NEWS MEDIA RELATIONS

13.127 The trainee shall discuss the most common law enforcement practices as to who may release information to the news media and the notification procedures utilized.

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13.128 The tra	iinee shall	recognize press cree	dentials	s mo	ost commonly	honore	d by law enf	orcem	ent a	gencies.
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13.130 The trainee shall discuss types of information that could negatively affect the rights of an individual and/or place the investigation at risk if furnished to the news media, including:

- A. Statements as to the character or reputation of an accused person or prospective witne
- B. Admissions, confessions, or alibis attributed to an accused person
- C. Results, performance, or refusal of a suspect or witness to take any test(s)
- D. The presumed credibility of an accused person or witness
- E. The probability of an accused person entering a guilty plea
- F. The opinioned value of evidence against an accused person
- G. Information prohibited by department policy
- H. Information that would be detrimental to the investigation of the case
- I. Information that may jeopardize the rights of the individual

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HOSTAGE / BARRICADED SUSPECT

- 13.131 The trainee shall explain and / or demonstrate tactical considerations in dealing with hostage / barricaded suspect situations, including:
 - A. Safe approach
 - B. Containment of the scene
 - C. Requesting the appropriate assistance (i.e., hostage negotiator, specialized units, etc.)
 - D. Evacuation
 - E. Communication / negotiation with the suspect

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SNIPER ATTACK

13.132	2 The trainee shall explain those steps which should be immediately taken when confronted with a
	"set-up", ambush, or sniper attack, including:
	A. Cooking according to a consequent

- A. Seeking cover and/or concealment
- B. Calling for assistance
- C. Isolating and clearing the area(s)
- D. Determining possible location of assailants

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13.133 The trainee shall discuss tactical actions that can be taken by the driver of a vehicle that comes under sniper attack:

- A. Accelerating/Reversing out of the "kill zone".
- B. Turning into nearest available cover
- C. Abandoning the target vehicle
- D. Awareness of possible secondary ambush

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13.134 The trainee shall discuss tactics that should be used when an occupied police vehicle has been hit with a firebomb:

- A. Accelerating out of the danger zone if vehicles are still operable
- B. Abandon vehicle (after initial flame burst, if bomb enters vehicle, if vehicle is incapacitated)

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IXCICICIO.	nt, the trainee shall	l effective	ly assess and	l handle	an animal	control	situation.
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CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM INDEX Section 14

SECTION 14 INVESTIGATIONS / EVIDENCE

14.01 Steps to prepare for an interview	14.10 Investigate - Crime against person	14.19 Privileged communication rule
14.02 Basic rules in statement taking	14.11 Steps - Rape, Robbery, Kidnapping	14.20 Effects of the "Exclusionary rule"
14.03 Contents of a good statement	14.12 At scene of serious injury or death	14.21 Define the "Hearsay Rule"
14.04 Ramifications of Miranda Warning	14.13 Define "Burden of Proof"	14.22 Organized search methods
14.05 Properly conduct an interview	14.14 Recognize concepts of evidence	14.23 Preserving evidence at a scene
14.06 Use of Evidence Tech / Criminalist	14.15 Purpose for offering evidence	14.24 Preserve evidence
14.07 Prelim. Investigatoin Cold Crime	14.16 Examples of Evidence	14.25 Policy on handling evidence
14.08 Responsibilities for Prelim Investiga	14.17 Test evidence must pass (EC 210)	
14.09 Investigate - Crime against Propert	14.18 Witness qualifications for court	
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14.26 Policy for storage of evidence	14.32 Photographic identification	14.38 Courtroom demeanor
14.27 Taking evidence to a laboratory	14.33 Sources of information	14.39 Value of pre-trial conference
14.28 "Chain of custody"	14.34 Developing informants	14.40 Principles of effective testimony
14.29 Properly collect evidence	14.35 Public / Private records	14.41 Furnishing testimony
14.30 Technical methods of identification	14.36 Subpoena process	14.42 Courtroom security policies
14.31 Procedure for conducting line-ups	14.37 Subpoena - authority / immunity	14.43 Perjury is a crime
		14.44 Prepare & furnish testimony

INVESTIGATIONS / EVIDENCE

INTERVIEWING

14.01 The trainee shall explain the systematic steps he / she should take in preparing for an interview

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14.06 The tra	ainee shall re	ecognize what type	es of situa	tions red	quire the sk	xills of a	ın evidence te	chnici	an or	criminalist.
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14.04 The trainee shall explain the ramifications of the Miranda warning and shall describe when and

CRIMES AGAINST PROPERTY

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A. Ra	pe / Sexual	assault C. I	Kidnapping		E. Elder Ab	use			
B. Ro	bbery	D. (Child Abuse		F. Felonious	s assaul	t		
Refe	erence:								
RECE		COMPE	ETENCY	Но	w Demonstrated?		REMEDIAL		How Demonstrated
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1/ 12 Tho to	rainaa shall	discuss the	stons to talk	a ini	tially at a see	no who	neo o comiou	c iniu	ry or death has
			_		-	ne wne	ere a seriou	s mjui	ry or death has
		steps shall 1	-						
	_		•		f unauthorized	-	-		
B. De	termining th	ne need for fi	rst aid and s	umn	noning medica	ıl assist	ance		
C. Ide	entifying and	d apprehendi	ng suspect(s)), if	possible				
D. Ma	aking propei	notification	S	•	-				
		le physical e							
	_				aibla witnessa		· manniata		
		merviewing	withesses of	poss	sible witnesses	s as app	портаце		
	erence:	GO) MY		_		1			1
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BURDEN O	<u>F PROOF</u>								
14.13 The to	rainee shall	define the t	erm ''burde	n of	f proof" and o	leterm	ine, in the f	ollowi	ing situations,
wheth	er the "bu	rden of proo	f" falls upo	n th	e prosecution	or def	ense during	g a cri	minal trial:
A. Crimin		. Jurisdiction	_		-		e as a defens	_	
B. Corpus	\mathcal{C}). Double jed		efen			a defense		
		•				•	i defense		
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								Case F	Report #:
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14.11 The trainee shall explain the steps to take while investigating the following crimes:

CONCEPTS OF EVIDENCE

14.14 The t	rainee shall	review the	term ''evide	nce''	as defined b	y Cali	fornia law,	and re	ecogi	nize the
	us concepts						,		Ü	
A. Di	irect Evidend	ce		B.	Indirect / Cir	cumsta	antial eviden	ice		
Ref	ference:	Evidence	Code 140 &	410						
RECE	EIVED	COMP	ETENCY	How	Demonstrated?		REMEDIAL		How	Demonstrated?
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14.15 The t	ramee snan	explain the	purposes 10)r 011	ering eviden	ce iii c	ourt, meiud	ung:		
A. As	s an item of	proof								
B. To	o impeach a	witness								
C. To	rehabilitate	a witness								
D. To	assist in de	termining se	ntence							
Rof	ference:									
	EIVED		ETENCY	How	Demonstrated?		REMEDIAL		How	Demonstrated?
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14.16 The t	rainee shall	discuss and	ı give examp	oles o	of the following	ng evic	lence and r	elated	mat	erials:
A. Fr	ruits of the ci	rime B.	Instrumenta	lities	of a crime	C. Co	ntraband			
D - (C									
Kei	ference:									
	EIVED		ETENCY	How	Demonstrated?		REMEDIAL		How	Demonstrated?
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14.17 T	he trainee shall	explain the tests which	an i	tem of evider	nce mu	st successfu	lly pas	ss be	efore it may
b	e admitted into	any criminal court.							
А	The evidence r	nust be relevant to the m	atter	in issue					
		nust be <u>competently pres</u>							
		nust be <u>competently pres</u> nust have been legally of		_ '					
C			otanie	<u>su</u>					
D	Reference: RECEIVED	Evidence Code 210 COMPETENCY	1		1	REMEDIAL			
	STRUCTION	DEMONSTRATED	Hov	Demonstrated?		TRAINING			Demonstrated?
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14.18 T	he trainee shall	identify at least three o	of the	following as	gualif	ications tha	t a wit	tnes	s must meet
		in a criminal trial in the		_	_	ications tha	,, ,,	MICH	, must meet
	• 0	erence between right and			iiia.				
		C		ıg					
		s/her duty to tell the truth			_				
		llity to express himself/he		_					
D	P. Testify only to	those facts that are person	onal l	knowledge (w	ith the	exception of	f those	area	as
	covered by the	Hearsay Rule)							
	Reference:	Evidence Code 701							
R	RECEIVED	COMPETENCY	Hov	v Demonstrated?	1	REMEDIAL		How	Demonstrated?
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14.19 T	he trainee shall	explain the privileged of	comr	nunication r	ule and	provide ex	ample	s to	include:
	TT 1 1 1	.c		1 C					
	. Husband and w	C		son and confe	essor				
В	. Attorney and c	•		and patient					
	Reference:	Evidence Code Section	ıs 970	0 & 980; 950;	; 1030;				
	RECEIVED	COMPETENCY	Hov	Demonstrated?		REMEDIAL		How	Demonstrated?
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Comments.									
							Inciden	ıt #:	
							Case R	≀eport	: #:
							(If appl	icable)

RULES OF EVIDENCE

		describe the effects of the following areas:	he ''	exclusionary	rule''	upon police	action	ns ai	nd
A	. Civil rights	B. Inadmissibl	le ev	idence	C. Po	ossibility of	false a	rrest	
	Reference:	Evidence Code; Case L	aw						
	RECEIVED STRUCTION Date Date	COMPETENCY DEMONSTRATED F.T.O. Date Trainee Date	How	v Demonstrated? Field Perform Role Play Written Test	F.T.O.	REMEDIAL TRAINING	Date Date	How	Property Demonstrated? Field Perform Role Play Written Test
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14.21 T	he trainee shall	define the Hearsay Rule	e an	d give examp	oles of 1	the rule, inc	luding	3:	
	. Spontaneous si			nfessions ng declaration	ns				
	Reference:	Evidence Code Section	120	0 and 1220					
	RECEIVED STRUCTION Date	COMPETENCY DEMONSTRATED F.T.O. Date	How	v Demonstrated? Field Perform Role Play	F.T.O.	REMEDIAL TRAINING	Date		Demonstrated? Field Perform Role Play
Trainee	Date	Trainee Date		Written Test Verbal Test	Trainee		Date		Written Test Verbal Test
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14.22 T	he trainee shall	ION AND PRESERVAT search a crime scene an d which may include:		cate physical	l evidei	nce through	the u	se of	f an
A	X. Strip search Reference:	B. Spiral search	1	C.	Quadr	ant search			
INS F.T.O.	RECEIVED STRUCTION Date	COMPETENCY DEMONSTRATED F.T.O. Date	How	Field Perform Role Play	F.T.O.	REMEDIAL TRAINING	Date		Pield Perform Role Play
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		demonstrate	•	_			•			
rece	eived by the e	xamining aut	hority or co	urt	in as near to	the sa	ime conditio	on as i	t wa	s found.
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REC	CEIVED	COMPET	ENCY	Horn	Demonstrated?		REMEDIAL		Пот	Demonstrated?
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		and returning p	roperty							
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14.23 The trainee shall explain and / or demonstrate the methods for preserving evidence at a crime

scene in fair and inclement weather.

14.26 The trainee shall explain the provisions of the department's rules, policies and procedures regarding the storage of evidence.

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14.27 The trained	shall	review and	explain the	dep	artment's pol	licies a	nd procedu	res re	gard	ling the

14.27 The trainee shall review and explain the department's policies and procedures regarding the taking of evidence to laboratory examination facilities and court.

Reference:

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14.28 The trainee shall explain "chain of custody" or "chain of evidence".

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	oto identific						
	entification						
D. Ar	tist's concep	otion					
Ref	erence:						
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14.3	2 The trainee shall e	explain and / or demonst	rate the following p	rocedures for a pho	tographic identification:
	A. Use of multipl	e photos C.	Control of the situa	ation	
	B. Instructions to	witness(es) D.	Similar appearance	es	
	Reference:				
	RECEIVED	COMPETENCY	How Demonstrated?	I .	How Demonstrated?
F.T.O.	INSTRUCTION Date	DEMONSTRATED F.T.O. Date	Field Perform	TRAINING F.T.O.	Date Field Perform
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300	RCES OF INFORM	MATION			
14.3	3 The trainee shall	discuss the important	e of identifying an	d developing sour	ces of information
	through network	ing with persons in th	e community.		
	Reference:				
	RECEIVED	COMPETENCY	How Demonstrated?		How Demonstrated?
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14.3	4 The trainee shall	describe techniques fe	or identifying and	developing "infor	mants" and the:
	A Hozordo of div	rulging too much inform	nation to informants		
		aking confidentialities	iation to informants		
	b. Danger of the	iking confidentianties			
	Reference:				
	RECEIVED	COMPETENCY	How Demonstrated?	REMEDIAL	How Demonstrated?
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1 36 The tra	ainee shall re	eview and evnl	lain the dena	rtmei	nt's practices a	nd noli	cies concerni	ng the	suhn	nena nroces
r.50 The tra	anice snan iv	cview and expi	am the depa	ı tilici	it s praetices a	nu pon	cies concerni	ng the	subp	ocha procesi
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COURTROOM TESTIMONY AND DEMEANOR

14.38 The trainee shall explain the value of impressive and professional courtroom demeanor and appearance.

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COURTROOM TESTIMONY AND DEMEANOR (continued)

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CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM INDEX Section 15

SECTION 15

TACTICAL COMMUNICATION / CONFLICT RESOLUTION

15.01 Tactical communication	15.07 Social service organizations	15.13 Policy on Landlord-Tenant disputes
15.02 Benefits of tactical communication	15.08 Inherent dangers of disputes	15.14 Landlord-Tenant / Civil, Criminal
15.03 Ability to de-escalate conflict	15.09 Separating parties in a dispute	15.15 Labor-management disputes
15.04 Use of deflection techniques	15.10 Citizen arrest procedures	15.16 Policing Problems Labor Dispute
15.05 Generate voluntary compliance	15.11 Techniques to use at disputes	15.17 The role of a small claims court
15.06 Responsibility at scene of dispute	15.12 Safely handle a dispute	15.18 Safely handle a civil dispute
		15.19 Repossession / general rules

TACTICAL COMMUNICATION / CONFLICT RESOLUTION

TACTICAL COMMUNICATION

15.01 The trainee shall discuss how tactical communication involves both professional demeanor and words (verbal and non-verbal cues).

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5.02 Th	e trainee shall	identify the	e benefits of	tactical communi	cation inclu	ding:	
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- 15.04 The trainee shall explain and demonstrate the ability to use deflection techniques in response to verbal abuse. Every word that follows "but" is professional language that is goal directed. Examples might include:
 - A. I appreciate that, but I need to see your driver's license, registration, and proof of insurance
 - B. I understand that, but I need you to move your vehicle

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- 15.05 Given a scenario or an actual incident involving an uncooperative subject(s), the trainee shall be able to generate voluntary compliance using the 5-step process:
 - 1. **Ask** (Ethical Appeal) The subject is given an opportunity to voluntarily comply by simply being asked to comply
 - 2. **Set Context** (Reasonable Appeal) The "why" questions are answered by the identification or explanation of the law, policy, or rationale that applies to the situation
 - 3. **Present Options** (Personal Appeal) Explain possible options
 - 4. **Confirm** (Practice Appeal) Provides one last opportunity for voluntary compliance; "Is there anything I can say to gain your cooperation at this time?"
 - 5. **ACT** (Take appropriate action)

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HANDLING DISPUTES

15.06 The trainee shall explain a deputy's basic responsibilities at the scene of a dispute.	The
responsibilities shall minimally include:	

- A. Remaining impartial
- B. Preserving the peace
- C. Determining whether or not a crime has been committed
- D. Conducting an investigation if a crime has been committed
- E. Providing safety to individuals and property
- F. Suggesting solutions to the problem
- G. Offering names of referral agencies
- H. Considering arrest as a viable alternative if a crime has been committed

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- 15.07 The trainee shall identify various social service organizations that are available within the county to render assistance in dispute situations. These organizations shall minimally include those dealing with:
 - A. Public health
 - B. Alcohol problems
 - C. Family counseling and child guidance
 - D. Drug problems
 - E. Humane society / SPCA
 - F. Any additional county agencies or organizations

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Trainee	Date	Trainee	Date		Written Test Verbal Test	Trainee		Date		Written Test Verbal Test
Comments:								Incider Case F (If appl	 Repor	

15.08 The trainee shall explain the inherent dangers to a deputy who enters the home of a family (or other occupants) involved in a dispute.

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15.09 The trainee shall explain the advantages and disadvantages of separating parties in a dispute and gathering information from them individually.

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Trainee	Date	Trainee	Date		Written Test	Trainee		Date	Written Test
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15.10 The trainee shall explain citizen arrest procedures at disputes.

Reference: 243(e)(1) PC; 847 PC

RECEI [*] INSTRUC F.T.O.	CTION		PETENCY ISTRATED Date	How	v Demonstrated? Field Perform Role Play	F.T.O.	REMEDIAL TRAINING	Date	How Demonstrated? Field Perform Role Play
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		assess and explain dif shall minimally includ		t techniques t	to use i	n given disp	oute si	tuatuons.
E C	A. Family dispute B. Neighbor disput C. Juvenile disput D. Loud parties	utes						
	Reference:							
	RECEIVED ISTRUCTION Date	COMPETENCY DEMONSTRATED F.T.O. Date Trainee Date		w Demonstrated? Field Perform Role Play Written Test Verbal Test	F.T.O. Trainee	REMEDIAL TRAINING	Date Date	How Demonstrated? Field Perform Role Play Written Test Verbal Test
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	,	uding Landlord/Tenant		ŕ	11	2 Alimo lo	. 11	3 4 4 3immete
15.15 1	Reference:	review and explain th	e aep	artment s poi	licy on	handling la	Maior	d-tenant dispute
	RECEIVED ISTRUCTION Date	COMPETENCY DEMONSTRATED F.T.O. Date			F.T.O.	REMEDIAL TRAINING	Date	How Demonstrated? Field Perform Role Play
Trainee	Date	Trainee Date		Written Test Verbal Test	Trainee		Date	Written Test Verbal Test
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15.14 The trainee shall in applicable to situate	dentify and explain Calif tions that arise from land		-	-
A. Evictions				
B. Lockouts				
C. Trespasses				
D. Confiscation of	f property			
D. Comiscation of	1 property			
Reference:	Civil Code Sections 1	861a; 1161; 1161a	•	
RECEIVED	COMPETENCY	How Demonstrated?		How Demonstrated?
INSTRUCTION F.T.O. Date	DEMONSTRATED F.T.O. Date	Field Perform	TRAINING F.T.O.	Date Field Perform
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				Case Report #:
				(If applicable)
15.15 The trainee shall Reference:	review and explain the	e department's po	licy on labor-man	agement disputes
RECEIVED	COMPETENCY	How Demonstrated?	REMEDIAL	How Demonstrated?
INSTRUCTION	DEMONSTRATED	Field Perform	TRAINING	Field Perform
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		Verbal Test		Verbal Test
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A. Obstruction of	g labor-management d	isputes. These pro	oblems shall mining	. 0.
Reference:				
RECEIVED	COMPETENCY	How Demonstrated?		How Demonstrated?
INSTRUCTION F.T.O. Date	DEMONSTRATED F.T.O. Date	Field Perform	TRAINING F.T.O.	Date Field Perform
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(continued)

<u>CIVIL DISPUTES</u> (including Landlord/Tenant and Labor)

Incident #:_____ Case Report #:_ (If applicable)

CALAVERAS COUNTY SHERIFF'S OFFICE FIELD TRAINING PROGRAM **INDEX Sections 16, 17**

SECTION 16

TRAFFIC

16.01 Discuss Vehicle Code laws	16.10 Impound/store-public/private land	16.19 Types of physical evidence
16.02 Vehicle Code definitions	16.11 Impound/store in authorized manner	16.20 Information needed for reports
16.03 V. C. giving authority to arrest	16.12 Responsibility to prevent accidents	16.21 Traffic accident response (Perform)
16.04 Common Vehicle Code violations	16.13 Primary duty at any accident scene	16.22 Hand signals for a driver
16.05 Enforcement options after violation	16.14 Collision investigations & reporting	16.23 Using a flashlight to direct traffic
16.06 Properly complete a traffic citation	16.15 Moving vehicles involved in accid.	
16.07 Signature not an admission of guilt	16.16 When accidents must be investigated	
16.08 Policy for towing procedures	16.17 Collision report TERMS	
16.09 Authority to remove, store, impound	16.18 Elements necessary for a diagram	
16.24 Flare patterns / light, extinguish flare	16.27 Demonstrate sobriety tests used	16.30 Report forms to be used for DUI
16.25 Handling an accident scene (scenario)	16.28 Chemical tests / obtaining samples	16.31 Complete DUI investigation
16.26 Common driving conditions of DUI	16.29 Chemical test refusal - procedure	

SECTION 17 SELF-INITIATED ACTIVITY

17.01 Vehicle stops 17.03 Directed Patrol 17.05 Other activities

17.02 Pedestrian stops 17.04 Arrests

TRAFFIC

VEHICLE CODE

16.01 The trainee shall discuss the California Vehicle Code laws that pertain to the operation of motor vehicles and shall be able to recognize violations.

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16.02 The trainee	shall	define the follow	wing ter	ms a	as used in the	Califo	rnia Vehicl	le Cod	e:	
A. Crosswalk		D. Highway	G. Mot	tor v	vehicle J.	Sidev	valk			
B. Darkness		E. Intersection	H. Roa	ıdwa	ıy K	. Vehic	ele			
C. Driver		F. Limit line	I. Sch	ool	bus L	. Pedes	strian			
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16.03 The trainee sl	hall r	eview and explain	the elen	nent	s of Vehicle C	ode sec	itons giving a	author	ity to	arrest.
Reference:		40300.5 throug	h 40303	; 40	305					
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class	sification. Tl	nese violations s	shall min	imally include th	nose dealing with:		
A. V	Vehicle registr	ration and insura	ince requi	rements	J. U-Turns		
	_	mpering with ve	-			standiı	ng and parking
				s including suspe	nsion L. Driving u		
	Hit and run	es una identifica	ttion cara.	s merading susper	M. Other pub		
	Traffic control	cionale			N. Equipmen		
		•					
	Other traffic co				O. Fleeing / 6	_	-
	•	aking and passin	ıg		P. Reckless of	_	
	Right-of-way				Q. Seat belt v	'10lat10	ons
	Pedestrians						
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			egibly co	mplete a citation	, for an observed	traffic	offense, within
	asonable amo eference:	ount of time.					
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						Incide	
ı							Report #:

 $16.04\,The\ trainee\ shall\ identify\ common\ California\ Vehicle\ Code\ violations\ by\ code\ number\ and$

		-	_		gnature of a	violato	or on a citat	ion is	not an
	ssion of guil erence:	t, but a pro	mise to appe	ear.					
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10.06 The ti	ramee snan	review and	explain the	uep	artment's pol	ncy reş	garuing tow	ing pi	ocedures.
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		-	_		wnere ne / si	ne may	nave tne a	utnori	ty to remove,
store,	and / or iii	ipouna vem	cles, includi	ug:					
A. Ab	oandoned ve	hicles (2266	9(a) VC)	F. H	Ield for invest	igation	(22655.5 V	' C)	
B. Tra	affic hazards	s (22651(b) '	VC)	G. I	nvolved in hit	and ru	n (22655 or	22653	(b) VC)
C. Inc	cident to an	arrest (2265)	l(h) VC)	Н. V	IN removed	(10751	VC)		
D. Sto	ored for safe	keeping (22	651(g) VC	I. h	eld for operation	on by ur	nlicensed driv	er (226	651(p) VC)
E. Sto	olen, recover	red and not r	eleased in the	e fie	ld (22651(c) a	nd 226	553(a) VC)		-
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Incident #:_

Case Report #:_ (If applicable)

Comments:

IMPOUNDING / STORING VEHICLES

16.10 The trainee shall discuss the legal authority and instances which permit a deputy to remove, impound and/or store a vehicle from public and/or private property.

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16.11 Give	n an inciden	nt in which a vehic	le is to bo	e impounded o	r store	d the train	ee sha	ıll imn	ound or
		in an authorized r		-			CC SIIa.	л шр	ound of
Store	the venicle	in an authorized i	nanne.		iiiiaiiy	meruue.			
A. Co	ompliance w	rith state law	B. Comp	liance with dep	artmen	t policy			
		C. Completion of a	ıll require	d reports in a s	atisfact	ory manner			
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16.12 The to	rainee shall d	discuss a deputy's re		ides in preventi	ing acci			, , .	including:
16.12 The t A. Ec	rainee shall d lucation	liscuss a deputy's ro		nies in prevenu	ing acci				including:
16.12 The t A. Ec B. Er	rainee shall of ducation nforcement			nies in prevenu	ing acci				including:
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16.13 Th	e trainee shall	explain the	primary du	ities of a deputy a	t any tra	affic accid	ent sc	ene, including:
A.	Determining in	njuries and ne	ed for emer	gency first aid trea	atmei			
B.	Protecting the	scene, includ	ing persons	and property invo	lved			
C.	Appropriate us	se of flares (av	way from sp	oilled fuel)				
D.	Ascertaining th	he need for m	nedics/ambu	lance service				
	Considering th							
	Determining th			ince				
	Reference:							
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16.16 The trainee shall discuss the instances when a traffic accident must be investigated by law and department policy. These instances shall minimally include any:

- A. Injury accident
- B. Hit and run accident
- C. Accident involving suspected drunk driving
- D. Accident involving city, county or state property

Reference:

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16.17 The trainee shall review and discuss the terms relevant to traffic collision investigations, to include:

- A. Accident or collision: an unintentional event that causes damage, death or injury
- B. **Area of Impact**: The geographical location at which the involved parties came into contact, as a result of the vehicle collision, with one another, another object, or a surface
- C. Classification of injuries: Complaint of pain, fatal injury, severe injury, & other visible injury
- D. **Coefficient of Friction**: Measure of adhesion between two surfaces (eg: tire & roadway); the lower the coefficient of friction, the more slippery the road surface.
- E. **Deliberate intent**: an intentional act that directly or indirectly involves a motor vehicle in transport that purposely causes damage to property or injury to any person
- F. **In transport**: the state or condition of a vehicle when it is in use primarily for moving persons o property (including the vehicle itself) from one place to another.
- E. Other parties: a person other than the operator of the motor vehicle (includes driverless vehicle, a vehicle being towed by other than a rigid tow bar or tow truck, animal drawn conveyances, injured equestrians, injured parties in a train, airplane or cable car, or in highway construction equipment not in transport, injured parties in or upon a structure).
- F. **Primary Collision Factor**: the one element or driving action, which the deputy's opinion best describes the primary or main cause of the collision
- G. Witness: a person other than an involved party or a passenger who can provide information relevant to the accident.

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16.18 The trainee shall identify the basic elements necessary to complete a factual diagram and / or sketch when investigating the scene of a traffic collision. The elements are:

- A. Indications of compass direction
- B. Measurements of the scene in proportion but not necessarily to scale
- C. Use of appropriate illustrations
- D. Determine the point of impact (P.O.I.) and the point of rest (P.O.R.)

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16.19 The trainee shall identify types of physical evidence which are used to determine the cause of a collision, including:

- A. Locked wheel skid, critical speed scuff, impending skid, side skids, and acceleration scuff
- B. Debris, glass, vehicle parts, fluids and other related property damage
- C Photographs of the scene

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16.20 The trainee shall idenify information to be obtained during a collision investigation interview, including:

- A. Identity of the involved parties and vehicle informatic C. Chronology of collision events
- B. Time and location of collision events

D. Elements unique to hit and run collisions, if applical

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16.22 The trainee s	hall demonst	rate recognize	d traffic hand sig	nals for a driver	to includ	e:
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16.24 The trainee	shall	explain flare patter	rns aı	nd b	e able to safe	ely ligł	nt and extin	guish	a flare.
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16.27 The trainee	shall	explain and demon	strat	e th	e sobriety te	sts use	d by the de _l	partm	ent.
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DRIVING UNDER THE INFLUENCE (continue

16.28 The trainee shall explain the law and department policy regarding chemical tests, including how, when, where and by whom these tests are given as well as the acceptable level of force which may be used to obtain the samples.

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DRIVING UNDER THE INFLUENCE (continue

16.31 Given a situation where a vehicle operator may be DUI, the trainee shall demonstrate the ability to conduct the field and chemical test(s) in a safe and effective manner and shall properly and accura report the incident.

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